

**MINUTES
CITY COUNCIL REGULAR MEETING
AUGUST 6, 2012
5:00 P.M.**

CALL TO ORDER: W. James Grogan called the meeting to order at 5:00 p.m.

OATH OF OFFICE: W. James Grogan was sworn into office as Mayor by City Attorney Dana Miles, supported by the Grogan family; he subsequently executed the oath of office. Exhibit "A"

ROLL CALL: Present were Mayor Grogan, Councilmember Caleb Phillips, Councilmember Jason Power, Councilmember Angie Smith, Councilmember Chris Gaines, City Attorney Dana Miles, City Clerk Bonnie Warne, Public Works Director Gary Barr, Russ Chambers, Trampas Hansard and Betty McGehee.

INVOCATION AND PLEDGE: Invocation was led by Angie Smith, followed by the pledge.

AGENDA: Motion to approve the August 6th agenda: C. Gaines/J. Power. Motion was carried unanimously.

MINUTES OF REGULAR MEETING: Motion to approve the minutes of the regular meeting held July 2, 2012: A. Smith/J. Power. Vote unanimous in favor.

NEW BUSINESS:

National Payroll Week Proclamation Sep. 3-7, 2012: Mayor Grogan read the proclamation into the minutes. A copy of the proclamation is attached as Exhibit "B".

Utility Billing Account Write-Offs FY 2011-12: Review of the utility billing spreadsheet of outstanding balances from 20 terminated accounts created by Betty McGehee, Utility Billing Clerk. These are terminated accounts that have, after substantial effort to collect, never been paid. These accounts continue to accrue fees and cost postage and supplies to mail. Betty continues to work on collecting the unpaid debt. Council motioned to approve authorizing the uncollected debt of \$3327.36 to be written off of the books; A. Smith/ C. Phillips. The motion carried unanimously. Spreadsheet attached as Exhibit "C".

Purge Documents from 2006: Bonnie Warne compiled a list of 11 boxes of 2005 records for council for authorization to purge. Motion to approve the request: J. Power/C. Phillips. The motion carried unanimously in favor. List attached as Exhibit "D".

Change Thursday, Sep. 20, 2012 Work Session to a Special Called Meeting: James Grogan requested to change the Sep. 20th work session to a special called meeting at 5 p.m. Motion to change Sep. 20th to a special called meeting: J. Power/A. Smith. Motion passed unanimously in favor.

Trainings:

- Clerk Certification Course in Athens Sep. 10-11, 2012 for Bonnie - Motion to approve attending training by; C. Gaines/J. Power. Vote approved unanimously.
- 2012 Georgia Academy for Economic Development for Chris - Motion to approve attending training by J. Power/C. Phillips. Vote approved unanimously.

Speed Zone Ordinance Amendment: First Reading

AN ORDINANCE TO AMEND THE CURRENT SPEED ZONE ORDINANCE OF THE CITY OF DAWSONVILLE, GEORGIA BY ATTACHING A REVISED EXHIBIT A BASED UPON THE LATEST GDOT STUDY OF SPEEDS; AND FOR OTHER PURPOSES.

Dana Miles informed the Council of the need to amend the Speed Zone Ordinance per the Georgia Department of Transportation study. Motion to approve the first reading: C. Gaines/ C. Phillips. Motion carried unanimously in favor.

PUBLIC HEARING:

Alcohol Referendum Ordinance on Sunday Distilled Spirit Sales by Drink: First Reading

AN ORDINANCE TO AMEND THE CITY OF DAWSONVILLE ALCOHOL ORDINANCE; TO PROVIDE FOR A REFERENDUM ON ON-PREMISES SALES OF ALCOHOLIC DRINKS, INCLUDING DISTILLED SPIRITS,

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BY EATING ESTABLISHMENTS AND HOTELS WITHIN THE CITY OF DAWSONVILLE ON SUNDAYS BETWEEN THE HOURS OF 12:30 P.M. AND 12:00 MIDNIGHT; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

Ordinance opened by Mayor Grogan. Motion to open the public hearing by C. Phillips/J. Power was unanimously in favor; there were approximately 20 people in attendance. Dana Miles presented the ordinance request, which no one spoke in favor or against the application. Meeting turned over to the Mayor. Motion to close the public hearing by J. Power/A. Smith was unanimously in favor. Motion to approve the first reading of the ordinance: J. Power/A. Smith. Motion carried unanimously.

REPORTS:

Attorney Dana Miles requested an agenda item be added for the next meeting on Sep. 10th: Mayor Pro tem

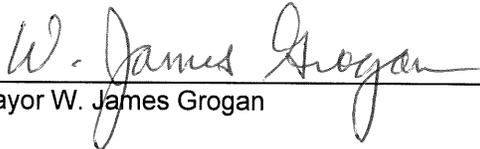
Financial Report: City Clerk Bonnie Warne reported that all of the bank accounts balance through June 2012 with no discrepancies. The annual Audit has started. Prior FY L.O.S.T. proceeds were \$885,487. The General Fund was under budget and the Enterprise was over, which we are looking at the rates.

Public Works: Gary Barr reported that July was a busy month with 53 work orders and 72 UPC Line Locates. Trampas Hansard reported that the DOT LMIG Grant to pave 2700 ft. on Academy Ave was done, which the City had to fill the cracks beforehand and put in new manhole risers. Russ Chambers reported that in July 6.8 million gallons of water and 4.017 million gallons of waste water were treated. There were no leaks of the City lines but a few leaks on the customers end.

Mayor's Report: Mayor Grogan reported that Farmington Woods broke ground today, AMP has a lot of activity going on, as a reminder: support our local businesses, a new Chamber of Commerce President: Christie Haynes was selected, this weekend is the GRHOF Lakewood reunion and a benefit motorcycle ride.

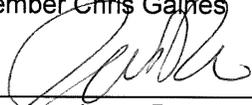
Council Reports: Chris Gaines reported that the Family Connection did Stuff the Bus for school supply donations on Aug. 4th, the DDA meeting is scheduled for Aug. 14th at 7 p.m. and that the DDA facilitated a low interest loan through GA Cities Foundation for the Moonshine Distillery on Aug. 3rd.

ADJOURNMENT: There being no further business to attend to the meeting adjourned at 5:32 p.m. The motion carried unanimously; J. Power/C. Gaines.



Mayor W. James Grogan

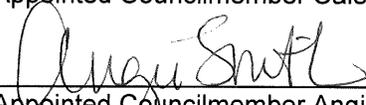
Councilmember Chris Gaines



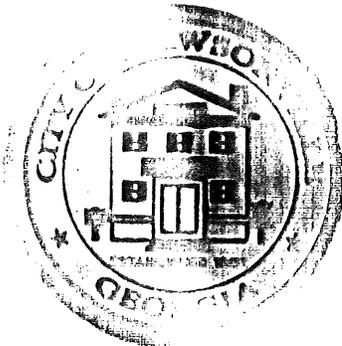
Councilmember Jason Power

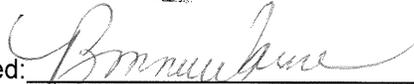


Appointed Councilmember Caleb Phillips



Appointed Councilmember Angie Smith



Attested: 

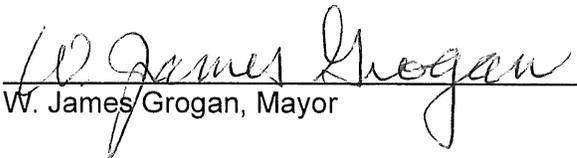
Bonnie Warne, City Clerk

Section 3.16. Oath of officers.

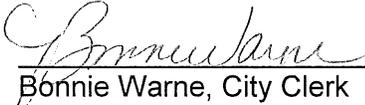
Before a person takes any office in the city government, he or she shall take before an officer of the state authorized to administer oaths the following such oath or affirmation:

"I solemnly swear (or affirm) that I will support the Constitution of the United States and of the State of Georgia; that I will in all respects observe the provisions of the Charter and ordinances of the City of Dawsonville; and I will faithfully discharge the duties of mayor. So help me God."

So affirmed in the presence of the Mayor and Council of the City of Dawsonville, this 6th day of August 2012, at the regular meeting of the City Council held at 5:00 p.m., in the G.L. "Pete" Gilleland Council Chambers, 415 Hwy. 53 East, Suite 100, Dawsonville, GA 30534.


W. James Grogan, Mayor

Witness:


Bonnie Warne, City Clerk





Proclamation

National Payroll Week
September 3-7, 2012



Whereas the American Payroll Association and its 23,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 156 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

Whereas payroll professionals in the city of Dawsonville, Georgia play a key role in maintaining the economic health of Dawsonville, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

Whereas payroll departments collectively spend more than \$15 billion annually complying with a myriad federal and state wage and tax laws; and

Whereas payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

Whereas payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

Whereas payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

Whereas the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Dawsonville, Georgia and of the payroll profession by proclaiming September 3-7, 2012 as National Payroll Week in Dawsonville, Georgia.

W. James Grogan
W. James Grogan, Mayor

Attest:

Bonnie Warne
Bonnie Warne, City Clerk



Exhibit "B"

<u>Terminated Accounts/ Lost Revenue</u>																					
Total # of Accts = 1007																					
# of Accounts to Write off = 20																					
2 % To be written off- 2011-2012 -Physical Year End																					
June - 2011																					
<u>Account #</u>	<u>Customer Name</u>	<u>Service Address</u>	<u>Balance Due</u>		<u># Calls</u>	<u># Letters/Bills</u>	<u>Working Collections</u>	<u>Reason for Termination</u>													
1815	SANDY LEDERMAN	111 VAN INGRAM RD	\$26.11	Renter-Home	4	26	12 mons	Midnight Mover No forwarding Address													
		Total =	\$26.11																		
July-2011																					
Total = \$0.00																					
August -2011																					
<u>Account #</u>	<u>Customer Name</u>	<u>Service Address</u>	<u>Balance Due</u>		<u># Calls</u>	<u># Letters/Bills</u>	<u>Working Collections</u>	<u>Reason for Termination</u>													
3887	NATHAN CASH	378 FLAT CREEK DR	\$31.88	Renter-Home	1	24	12 mon	Midnight Mover- No forwarding Address													
3854	AIMEE SEMMENDINGER	91 BENT RIDGE DRIVE	\$23.65	Renter-Home	0	22	11 mons	Customer terminated account-Never paid Final Bill													
3840	PATSY CHAMPION	31 SECOND ST BLDG #A1	\$130.34	Business/ Renter	3	22	11 mons	Terminated for non-payment on account													
3885	WONDA WIGGINS	124 ROBINSON RD	\$244.95	Renter-Home	6	22	11 mons	Terminated for non-payment on account													
		Total=	\$430.82																		
Sep-2012																					
Total = \$0.00																					
October -2011																					
<u>Account #</u>	<u>Customer Name</u>	<u>Service Address</u>	<u>Balance Due</u>		<u># Calls</u>	<u># Letters/Bills</u>	<u>Working Collections</u>	<u>Reason for Termination</u>													
1323	JOHN PULLEY	418 BURTS CROSSING DR	\$40.51	Home Owner	2	20	8 mons	Customer Terminated Account-Never paid final bill + late fees													
		Total=	\$40.51																		
November -2011																					
<u>Account #</u>	<u>Customer Name</u>	<u>Service Address</u>	<u>Balance Due</u>		<u># Calls</u>	<u># Letters/Bills</u>	<u>Working Collections</u>	<u>Reason for Termination</u>													
3692	ANDY KRUMMELL	354 STEGALL PL	\$339.72	Home Owner	0	20	8 mons	Terminated for non-payment on account. Phone # on file no longer good. Andy is in Canada per women living in home?													
1543	AMICALOLA GARDENS	233 HWY 9 S	\$879.78	Business	4	18	8 mons	Terminated due to non-payment on account													
		Total=	\$1,219.50																		
December -2011																					
<u>Account #</u>	<u>Customer Name</u>	<u>Service Address</u>	<u>Balance Due</u>		<u># Calls</u>	<u># Letters/Bills</u>	<u>Working Collections</u>	<u>Reason for Termination</u>													
1309	EMILY OLIVER	288 BURTS CROSSING DR	\$159.10	Home Owner	3	20	8 mons	2-bad checks written. Phone # on file has no V/M.Customer has filed Chapter 7.													
3826	KRISTA FERGUSON	2604 HICKORY LN	\$21.15	Renter - Home	6	22	8 mons	Customer terminated the account -never paid final bill													
		Total=	\$180.25																		
January -2012																					
EXHIBIT "C"																					

Request to Purge Documents from FY 2006

11 boxes of records with the following are ready for document destruction under the city's records retention ordinance:

- 1) Misc. correspondence
- 2) Accounts payable files
- 3) Accounts receivable files
- 4) Bank statements
- 5) Bank deposit books
- 6) Meter reading sheets
- 7) UPC locates
- 8) Garbage reports
- 9) Utility Billing – billing and transaction reports
- 10) Utility Billing – service orders
- 11) Utility Billing – stubs and receipt tapes
- 12) Cash receipting reports
- 13) Adjustment logs
- 14) Excise Tax records
- 15) Occupational taxes – insurance records