MINUTES
CITY COUNCIL REGULAR MEETING
NOVEMBER 2, 2015
5:00 P.M.

CALL TO ORDER: Mayor W. James Grogan called the meeting to order at 5:00 p.m.

ROLL CALL: Present were Mayor James Grogan, Councilmember Angie Smith, Councilmember Caleb Phillips, Councilmember Jason Power, Councilmember Mike Sosebee, City Attorney Dana Miles, City Clerk Bonnie Warne and Public Works Director Gary Barr.

INVOCATION AND PLEDGE: Invocation and pledge was led by Jason Power.

AGENDA: Motion to amend the agenda to remove 11.signage and include 14.Bids for Stegall Rd and 15.Bids on Pole Barn by: J. Power/ M. Sosebee. Motion to approve the amended agenda by: J. Power/ M. Sosebee. Vote carried unanimously.

MINUTES: Motion to approve the minutes of the regular meeting October 5, 2015 and the called meeting/work session October 19, 2015 by: C. Phillips/A. Smith. Vote carried unanimously.

OLD BUSINESS:

Survey of the City Streets Proposals: Proposals were received from MSC, McClure, Davis, and Webb for a survey of downtown. After review of the proposals with the city engineer a recommendation was given for Richard Webb & Assoc. at $18,000. Motion to approve the proposal from Webb by: M. Sosebee/A. Smith. Vote carried unanimously in favor. Exhibit "A"

Animal Control: Attorney Miles drafted an animal control ordinance to be reviewed and updated with changes for the first reading Nov. 16th and second reading Dec. 7th. Attorney Miles mentioned that the ordinance calls to appoint a city veterinarian and 3 member Board.

What to Paint the City Water Tank & Contest Winner: Motion to select the 4th picture to win the contest by: C. Phillips/M. Sosebee. Vote carried unanimously. Motion for the 150th logo and racing flags with "Home of the Georgia Racing Hall of Fame" to be painted on the city water tank by: J. Power/A. Smith. Vote carried unanimously in favor. Exhibit "B"

Leases/Contracts for Jan. 1st through Dec. 31st, 2016:

- Edmunds Software: Motion to approve by: A. Smith/M. Sosebee. Vote carried unanimously.
- Dawsonville History Museum and amendment: Motion to approve by: J. Power/M. Sosebee. Vote carried unanimously. Request a presentation at Nov 16th meeting with financials.
- Dawsonville Moonshine Distillery: Tabled until Dec. 7th meeting by: A. Smith/C. Phillips. Vote carried unanimously.

NEW BUSINESS:

Veteran's Day Parade: Joe Fulmer spoke on the parade on Nov. 11th at 3:30-4:30 p.m.

Chamber of Commerce: Christie Haynes spoke on the events of the Chamber and the Christmas Parade with a Jingle Market and the Tree Lighting on Dec. 5th.

Proclamation Recognizing Retired Educators Day, Nov 1, 2015: Mayor Grogan read the proclamation to recognize Nov. 1st as Retired Educators Day into the minutes and presented the proclamation to Lois Zangara.

Water Department Write-Offs (JUL-SEP): Mayor Grogan spoke on the utility billing accounts with outstanding balances after terminated, which staff continues to collect. Council approved authorizing the uncollected debt of $508.35 to be written off by: J. Power/M. Sosebee. The vote carried unanimously in favor. Exhibit "C"

Resolution to submit an application to the GA Recreational Trails Program funded by GA DNR: Motion to approve by: M. Sosebee/A. Smith. Vote carried unanimously in favor.

GMA Mayors Day Training: DDA Basic Training, Jan. 23rd for John Walden, DDA Board Member, Conference & Training Jan. 22nd- 24th for Mayor Grogan and Jan. 22nd- 23rd for Caleb Phillips. Motion to approve training by: J. Power/A. Smith. Vote carried unanimously in favor.

Bids for Stegall Road: Motion to table to instruct to seek 2 more bids by: A. Smith/J. Power. The vote carried unanimously in favor.

Bids on Pole Barn at Maintenance Shop for Animal Control: Motion to table to instruct to seek 2 more bids by: A. Smith/C. Phillips. The vote carried unanimously in favor.

PUBLIC HEARING:

ZA-2015-C6-00045: Sachinkumar Patel has requested a zoning amendment for TMP 091 010 004 located at the intersection of HWY 9 N and HWY 136 W, from R1 (Restricted Single Family Residential) to HB (Highway Business). 2nd Hearing

The public hearing was unanimously opened by: J. Power/M. Sosebee. Attorney Dana Miles presented the application. Nobody spoke in favor or opposition. The public hearing was unanimously closed by: A. Smith/M. Sosebee. Motion made to approve the zoning amendment application by: C. Phillips/M. Sosebee with J. Power recused. Motion carried unanimously in favor with one abstention 3-0-1.

SPLOST Status Report: The current status of the priority SPLOST projects:

- Parks: Jason Power stated that the plan is to move forward without the grant. There is a local builder that wants to donate time and money into building structures for the park.
- Revitalization of Downtown: Angie Smith stated that Mr. Webb has been approved to do the survey of the downtown City streets.

Staff Reports: City Clerk Bonnie Warne updated Council that the SEP 2015 bank statements are all balanced with no discrepancies and our accounts are in budget. The L.O.S.T. received was $64,513.50. The audit for FY 2014-15 is to be finished and presented at the Nov 16th meeting.

Gary Barr, Public Works Director, updated Council of the pre-construction conferences: the repair and repainting of the water tank, which they are making progress with the cleaning of the tank and the Academy Ave. water line should start mid-November. The filters at well 110 are working great.

Mayor Report: Mayor Grogan recapped on the upcoming events: Nov 11th Veterans Day Parade, Nov 14th GRHOF Inductee Banquet, Dec 4th GMRC Annual Meeting, Dec 5th Christmas Parade, Jingle Market and Tree Lighting. DDA has issued grant money to Mill Creek Environment and Dawsonville Tavern who have completed their construction. Soul Sisters is not complete yet.

ADJOURNMENT: With there being no further business to attend to the regular meeting closed and adjourned at 5:55 p.m. The motion carried unanimously; J. Power/M. Sosebee.

By: CITY OF DAWSONVILLE

W. James Grogan

Mayor W. James Grogan

Caleb Phillips

Councilmember Caleb Phillips

Jason Power

Councilmember Jason Power

Angie Smith

Councilmember Angie Smith

Mike Sosebee

Councilmember Mike Sosebee

Attested: Bonnie Warne

Bonnie Warne, City Clerk

TECHNICAL LAND SERVICES, INC., D/B/A
RICHARD WEBB & ASSOCIATES
LAND SURVEYING CONSULTANTS
P.O. BOX 561 CUMMING, GEORGIA 30028
PHONE: (770) 889-6103, FAX: (770) 844-1274

September 25, 2015

Honorable W. James Grogan
City of Dawsonville
415 Hwy 53 E., Suite 100
Dawsonville, GA 30534
706-265-3256

RE: Proposal for As-Built Survey of 40 acres of downtown Dawsonville as per Street Map Dated 1858

Honorable W. James Grogan

Technical Land Services, Inc. appreciates the opportunity to present this proposal for your project. This proposal shall be considered acceptable for a period of thirty (30) calendar days beginning on above date. I have completed the cost estimate, which you requested for the above referenced project. The total price is $18, 00.00, which includes the following:

- Survey and Plat
- Work can commence the week of September 28, 2015
- We anticipate the delivery of a map of our work within one month of commencement of our work.

Any additional work above and beyond aforementioned duties will be billed at our regular hourly rate of $150.00/hour.

Should you have any questions or desire additional information, please contact me at your convenience.

Respectfully submitted,

Richard J. Webb
PLS#2507

ACCEPTED:_____

DATE: _____

EXHIBIT "A"

From: Charles Mitchell <cmitchell@msc-survey.com>
Date: 9/30/2015 11:31 AM (GMT-05:00)
To: Caleb Phillips <cphillips@dawsonville-ga.gov>
Subject: Dawsonville Surveying Scope

Caleb,
I have attached a PDF of the area I feel you are needing to be included in the "boundary survey" you requested. There are a few roads that are shown on the 1858 survey that I have dashed in red. As we talked about on the phone yesterday, this is a difficult task to put a good number on until we have had more time to discuss the exact needs of the City. My ballpark estimate of the scope we discussed yesterday is below.

1. +/- 40 acre boundary survey of the city center $15k - $30k depending on extents of the required scope and the exact area of the survey
2. Location / Stake Unbuilt Roads $6k – This could change a little based on the extents of the survey
3. Existing Conditions Survey of the R/W $30k – This includes roughly 10,000 LF of R/W to locate and map

I would be happy to come meet with you and/or the City to discuss this scope in more detail. We have done a project similar to this for the City of Acworth. The difficult part of that project was the deed research we did in order to determine the subject properties. The city attorney helped with the research on that one. Also, they were using our individual lot surveys for closing on the purchase of the properties.

Since this is a fairly large scope with a few uncertainties involved, I would recommend contracting an "On Demand Services" contract with set hourly rates. Our typical hourly rates are $95/hour for office and $130/hour for field time. Since you are a long time client of ours and municipality work is one of our strong points, I would offer the following discounted rates: $115/hour for field and $85/hour for office work. We can discuss this further if you decide you want to move forward with this. I would appreciate the opportunity to talk further about this if you would like. Just let me know if you have any questions or concerns.

Thanks,

Charles "Chip" Mitchell, RLS
Owner, Manager
cmitchell@msc-survey.com

Mitchell Surveying & Consulting, LLC
N: 34°05'10.4" W: 084°28'18.6"
3201 South Cherokee Lane
Suite 310
Woodstock, GA 30188
O: 770-924-2955
C: 678-313-7524

EXHIBIT "A"

SURVEY BID FORM

McCLURE SURVEYING, INC.

CUSTOMER INFORMATION

City of Dawsonville
Mayor James Grogan
415 Highway 53 East, Suite 100
Dawsonville, GA 30534
(706) 265-3256
mayor@dawsonville-ga.gov
Tax map/Parcel # Downtown Dawsonville

CONTRACTOR INFORMATION

Company	McClure Surveying, Inc.
Name	Nathan M. McClure - RLS 3086
Address	2505 Johnson Drive - Suite C
City, State ZIP	Cumming, GA 30040
Phone	O (470) 297-5592 C (678) 283-8764
Email	nathan@mccluresurveying.com
Proj. Completion Date	4 WEEKS

SCOPE OF WORK

The scope of this project is to map the existing roads in Downtown Dawsonville, as well as locate and map any and all roads that are still owned by the City. Extensive research will be needed to determine ownership as well. According to the plat provided by the City of Dawsonville, dated 1858, the size of this project is approximately 40 acres, basically centered around the "Old Courthouse Square". An exact price is almost impossible to determine, due to all of the "unknowns" that may present themselves once research and surveying begins. I would approximate a cost of $9,000.00-$10,000.00 based on the time needed to locate all of the existing roads, as well as researching and locating the "unused" roads. Barring any inclement weather, I anticipate a 3-4 week turnaround once awarded the project.

ITEMS NOT INCLUDED

All fees incurred outside of McClure Surveying, Inc.'s services are not included. These fees could be, but not limited to, engineering costs, utility location costs, and approval and recording. All ancillary costs will be discussed with and approved by you, the Client, prior to commencement.

COMPANY PROPOSAL

We, McClure Surveying, Inc., propose the above scope of work, to be completed for the amount of $9,000.00-$10,000.00.

Nathan M. McClure
Submitted by (Company Representative)

9 29 15
Date

CLIENT ACCEPTANCE

I, CLIENT, do accept the above scope of work, proposed to be completed in 4 weeks, barring any extensive inclement weather, for the amount of $9,000.00-$10,000.00.

Submitted by (Client or authorized representative)

Date

EXHIBIT "A"

Davis
Engineering Surveying, LLC
Professional Fee Schedule
Current Billing Rates
(Per Hour, beginning January 1, 2015)

Engineering:	
E5 Principal	$220.00
E4 Senior Engineer	$125.00
E3 Project Engineer	$95.00
E2 Construction Administration	$95.00
E1 Engineering Assistant	$75.00
Surveying:	
S6 Principal	$220.00
S5 Senior Surveyor	$125.00
S4 Survey Crew (2-Man)	$125.00
S3 Robotic/GPS Surveyor (1-Man)	$95.00
S2 Office Surveyor	$75.00
S1 Survey Technician	$75.00
General Office:	
O1 General Administration	$50.00
Other:	
Reproduction/ Copies	Per copy based on size
Other Direct Costs	Cost + 10%

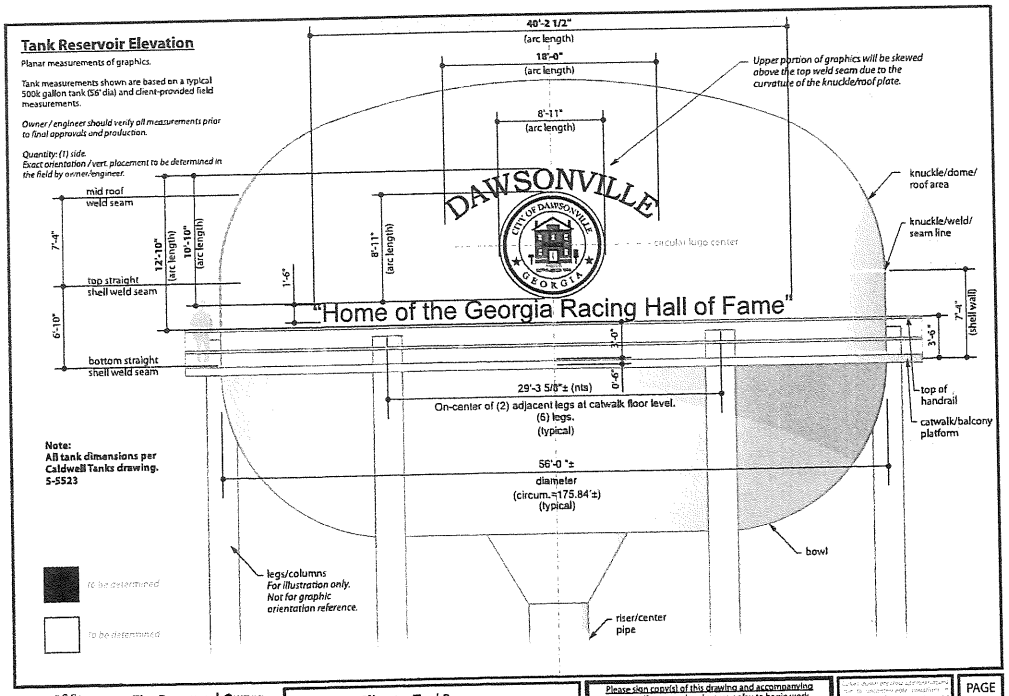
TERMS: Balance due Net 30 days. 1.5% interest per month on unpaid balances. Client agrees to promptly assume total responsibility for any and all legal and collection fees or permitting fees incurred. Davis Engineering & Surveying, LLC is an insured company, and our limit of liability will not exceed the amount of the contract. Any and all deeds, matters of record, etc. in the client's or owner's possession are to be provided prior to commencement of work.

EXHIBIT "A"

CITY OF DAWSONVILLE GEORGIA EST. 1859

"Home of the Georgia Racing Hall of Fame"

* Council Approved via phone 12/7/2015



Tim Donovan | Owner
8327 Sawyer Brown Rd.
Nashville, TN 37221
615.473.0272 tel
888.492.1831 fax
Tim@TankLOGOS.com

Client: TankPro
Design: Dawsonville KY Academy St 500KG 56' EWT
Revision Date:
First Print Date: 12-04-15
Scale: 1/8"=1'-0"±

Please sign copy(s) of this drawing and accompanying estimate if approved and return or fax to begin work.

Signature _____
APPROVED ☐ DATE_____
APPROVED AS NOTED ☐ DATE_____
REVISE + RESUBMIT ☐ DATE_____

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EXHIBIT "B"

90 DAY UNCOLLECTED FUNDS TO BE WRITTEN OFF (July 1, 2015 - September 30, 2015)					
Account #	Name	Address	Owner/Renter	Balance Due	Amount
2071-0	Franchesca McCord	155 Richmond Drive	Owner	8/31/2015	$ 144.67
4502-0	Michelle Gilbert	147 Pearl Chambers Dr	Renter	8/31/2015	$ 4.75
4505-0	Shawn Delatorre	188 Pearl Chambers Dr	Renter	7/31/2015	$ 51.40
4704-0	Kamulla & Christopher Baker	80 Mills Ford Rd	Renter	8/31/2015	$ 50.59
4963-0	Misty Joyce	164 Pearl Chambers Dr	Renter	9/30/2015	$ 50.06
5046-1	Michael Harper	136 Maple St S; Apt #1	Renter	9/30/2015	$ 55.87
5070-1	Cory Tackett	272 Hwy 9 S	Renter	9/30/2015	$ 151.01

Account #	Notes
2071-0	Property owner. Locked off due to non-pm; midnight mover (?) - No Contact from resident
4502-0	Will not pay balance due; $3.88 is penalties. Multiple calls, emails & letters.
4505-0	Promised to pay several times; has not paid balance. Multiple calls & letters sent.
4704-0	Locked off due to non-pmt; midnight mover. Promise to pay via email; has not paid.
4963-0	Locked off due to non-pmt; midnight mover. Cannot contact; phone disconnected, no fwd address
5046-1	Midnight mover; customer called and said he will not pay the balance. Evicted.
5070-1	Locked off due to non-pmt; midnight mover (Final bill was excessive usage)

Total amount to be written off **$ 508.35**

Note: The list below represents funds that have previously been written off but since collected.

COLLECTED FUNDS FROM PREVIOUSLY WRITTEN OFF ACCOUNTS				
Account #	Name	Address	Written Off	Amount
5046-0	Patty Martin	136 Maple St S - Apt #1	8/5/2015	$ 67.27
5065-1	Amanda Earnest	15 Vickie Dr W	8/5/2015	$ 52.45

Total amount collected; previously written off **$ 119.72**

EXHIBIT "C"