



**CITY OF DAWSONVILLE
REQUEST FOR QUOTE
RFQ #2019-R01**

ANNUAL ASPHALT PAVING, PATCHING AND LEVELING ON VARIOUS CITY STREETS

Purpose of Procurement

The City of Dawsonville is requesting quotes for asphalt paving, patching and leveling on various city streets for the budget year 2019 (July 1, 2018 through June 30, 2019). A services contract will be executed between the City and the successful Contractor with an option to renew annually renewed up to 2 times with such price adjustments, if any, as are agreeable to both the City and the successful Contractor.

Scope of Services

The scope of this project is to furnish the following including labor for installation and all items incidental to this work such as hauling, cleaning, digging out, squaring up and all other things necessary to pave, patch potholes or make asphalt cuts in pavement. Also, small areas of leveling may be required from time to time. The services requested by this Request for Quote are as follows:

- Asphalt Topping – 9.5mm type 2 SP asphalt topping with lime per ton
- 19mm SP asphalt binder with lime per ton
- CRS2H tack per gallon
- GAB per ton
- Milling per square yard
- Saw cut per linear foot

It is the responsibility of the Contractor to visit and inspect the City's streets prior to submitting a quote. In non-emergent conditions, the City will notify the Contractor at least three (3) business days in advance of the anticipated need for any service to be done and the Contractor shall complete the service in a timely manner. In emergent conditions, the City will notify the Contractor as soon as it becomes aware of the anticipated need and the Contractor shall mobilize to the job site and begin work in 24 hours or less. After the work is completed each time, the Contractor will be responsible for cleanup, if any, caused by the paving, patching or leveling activity.

Contractor shall be responsible for all maintenance, upkeep and repair of its vehicles and equipment operating under the terms of this contract. Contractor shall provide a certificate of insurance to City of Dawsonville for the following minimum coverage amounts: \$1,000,000 general aggregate liability; \$1,000,000 single occurrence, and workers' compensation in the amount required by law. Contractor shall keep the required insurance in effect throughout the term of this contract.

Award

The City of Dawsonville intends to award the contract to one Contractor. However, the City reserves the right to make the award(s) in its best interest which could include dividing the services between more than one Contractor.

The City further reserves the right to negotiate with the successful Contractor(s). The City of Dawsonville may with the consent of the Contractor increase or decrease quantities as well as add new items at periods during the contract which are advantageous to both parties.

The City of Dawsonville reserves the right to reject any quotes received. It also reserves the right to make minor changes or further negotiate details and terms. Once the quote is accepted and terms are set, if the Contractor fails to deliver within the agreed upon time the City reserves the right to accept a quote from another Contractor.

QUOTE PROCEDURES

To submit a quote, please complete the Contractor Quote Packet information contained in this document and return via email, US mail or in person. Please only submit the forms within this document in their entirety. No other forms or papers are required, ONLY the Contractor Quote Packet should be returned.

Any questions concerning this RFQ should be in writing sent to roads@dawsonville-ga.gov and must be received by at least five (5) business days before the quote deadline date. Answers to all questions will be provided via email to each invitee no later than three (3) business days before the quote deadline date.

All submitted quote proposals should be presented on the pricing sheet provided and placed in a sealed envelope marked RFQ #2019-R01 and brought to City Hall, 415 Hwy 53 E, Suite 100 Dawsonville, GA 30534 by the deadline date of September 6, 2018 at 4:00 p.m. Any proposals received after this time will be rejected and/or refused. Failure to return quotes per above instructions may result in rejection and/or refusal of the submission.

Bid opening will be held on Friday, September 7, 2018 at 10:00 am at City Hall, 415 Hwy 53 E, Suite 100, Dawsonville, GA 30534

**CONTRACTOR'S CHECKLIST AND QUOTE SUBMITTAL PACKET
ANNUAL ASPHALT PAVING, PATCHING AND LEVELING
ON VARIOUS CITY STREETS
RFQ #2019-R01**

Company Name: _____

Please indicate you have completed the following documentation and submit them in the following order:

- Registration
- W-9
- E-verify Affidavit
- Certificates of Insurance (General Liability and Worker's Compensation)
- Contractor's Price Quote Proposal
- Affidavit of Non-Collusion

Authorized Signature

Title

Print Name

Date

CITY OF DAWSONVILLE
415 HWY 53 E, SUITE 100
DAWSONVILLE, GA 30534
OFFICE: (706) 265-3256
FAX: (706) 265-4214
roads@dawsonville-ga.gov
CONTRACTOR REGISTRATION

DATE: _____

NAME OF CONTRACTOR: (Business Individual): _____

- SUPPLY CONTRACTOR SERVICE CONTRACTOR
DOES YOUR COMPANY HAVE EMPLOYEES: Yes No
IS YOUR COMPANY LICENSED TO DO BUSINESS IN GEORGIA: Yes No
CITY OR COUNTY OF BUSINESS LICENSE: _____

BUSINESS INFORMATION:

CONTACT NAME: _____
COMPLETE STREET ADDRESS: _____
CITY/STATE/ZIP: _____
Complete Mailing Address (if different from above): _____
City/State/Zip: _____

E-MAIL: _____ PHONE: _____
CORPORATE WEBSITE: _____ FAX: _____

NAME ON TAX RETURN (if different from Contractor name above): _____
ORGANIZED AS: Individual Partnership Corporation Limited Liability Company Other
FEDERAL EIN -or- SOCIAL SECURITY #: _____

SUMMARY OF PRODUCTS/SERVICES PROVIDED TO THE CITY: _____

NUMBER OF EMPLOYEES _____
NORMAL SELLING TERMS & DISCOUNTS OFFERED _____

APPLICATION SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

TO BE COMPLETED BY THE CITY OF DAWSONVILLE

Are the following items included with this registration document?

- W-9
 Affidavit if service Contractor with employees
 Copy of Driver's License if service Contractor with no employees
 Insurance Certificate

CONTRACTOR ID # _____

**CONTRACTOR'S PRICE QUOTE PROPOSAL FORM
ANNUAL ASPHALT PATCHING AND LEVELING
ON VARIOUS CITY STREETS
RFQ # 2019-R01**

Company Name: _____

Price:

- Asphalt Topping – 9.5mm type 2 SP asphalt topping with lime per ton: _____
- 19mm SP asphalt binder with lime per ton: _____
- CRS2H tack per gallon: _____
- GAB per ton: _____
- Milling per square yard: _____
- Saw cut per linear foot: _____

By signing below, I guarantee these prices will not change and will be valid for the 2019 budget year, (July 1, 2018 – June 30, 2019). The City of Dawsonville does not guarantee any minimum or maximum number of tons or work to be done.

I certify the above proposal is all inclusive and final per document specifications.

Authorized Signature

Date

Print Name

Title

Sworn to and subscribed before me this _____ day of _____, 2018

Notary Public

Commission Expires

**CONTRACTOR'S AFFIDAVIT OF NON-COLLUSION
ANNUAL ASPHALT PATCHING AND LEVELING
ON VARIOUS CITY STREETS
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I _____ certify that I did not prevent or attempt to prevent competition in bidding or proposals by any means whatsoever. I did not prevent or endeavor to prevent anyone from making a bid or proposal by any means whatever. I did not, nor will I, cause or induce another to withdraw a bid or proposal for the work.

I have not directly or indirectly violated subsection (d) of O.C.G.A. § 36-91-21, nor has any officer, representative, agent or other person acting on behalf of my company.

If this oath is false, the contract shall be void, and all sums paid by the City of Dawsonville on the contract may be recovered by appropriate action.

COMPANY NAME: _____

Authorized Representative (Signature)

Date

Authorized Representative Printed Name

Title

Sworn to and subscribed before me this _____ day of _____, 2018.

Notary Public

Commission Expires