

**AGENDA**  
**CITY COUNCIL REGULAR MEETING AND WORK SESSION**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, August 19, 2024**  
**5:00 P.M.**

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1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Announcements
5. Approval of the Agenda
6. Public Input
7. Consent Agenda
  - a. Approve Minutes
    - Regular Meeting held August 5, 2024
8. Employee Recognition

**BUSINESS**

9. Millage Rate for Tax Year 2024
10. Special Event Alcohol Permit for Georgia Racing Hall of Fame, August 27, 2024
11. 57<sup>th</sup> Annual Mountain Moonshine Festival: Request for Road Closure

**WORK SESSION**

12. Policy for Naloxone Training, Education and Use
13. Patio Renovation Designs for City Hall Complex

**STAFF REPORTS**

14. Bob Bolz, City Manager
15. Robin Gazaway, Finance Director

**MAYOR AND COUNCIL REPORTS**

**EXECUTIVE SESSION, IF NEEDED:** Pending or Potential Litigation, Real Estate Acquisition and/or Personnel

**RESERVED FOR POTENTIAL ACTION ON EXECUTIVE SESSION ITEMS, IF NEEDED**

**ADJOURNMENT**

***The next scheduled City Council meeting is Monday, September 16, 2024***

*Those persons with disabilities who require reasonable accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting, should contact the Clerk at Dawsonville City Hall at 706-265-3256 at least two (2) business days prior to the meeting.*



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 7

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SUBJECT: CONSENT AGENDA

CITY COUNCIL MEETING DATE: 08/19/2024

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PURPOSE FOR REQUEST:

**CONSIDERATION AND APPROVAL OF ITEMS BELOW; SEE ATTACHED  
SUPPORTING DOCUMENTS**

- a. Approve Minutes
    - Regular Meeting held August 5, 2024
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DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 7a

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SUBJECT: APPROVE MINUTES

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**TO APPROVE THE MINUTES FROM:**

- **REGULAR MEETING HELD AUGUST 5, 2024**
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HISTORY/ FACTS / ISSUES:

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OPTIONS:

**AMEND OR APPROVE AS PRESENTED**

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Beverly Banister, City Clerk

**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, August 5, 2024**  
**5:00 P.M.**

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1. **CALL TO ORDER:** Mayor Walden called the meeting to order at 5:01 pm.
2. **ROLL CALL:** Present were Councilmember William Illg, Councilmember Sandy Sawyer, Councilmember Mark French, Councilmember Caleb Phillips, City Attorney Kevin Tallant, City Manager Bob Bolz, City Clerk Beverly Banister, Public Works Director Trampas Hansard, Finance Director Robin Gazaway and Planning Director Ron Haynie.
3. **INVOCATION AND PLEDGE:** Invocation and pledge were led by Councilmember Illg.
4. **ANNOUNCEMENTS:** Family Connection will be hosting the Family Fair event at Main Street Park on August 16, 2024 at 6:00 pm. The Class of 2025 Leadership Dawson starts this week and both Councilmember Sawyer and Downtown Director Amanda Edmondson will be participating. Food Truck Friday last week was a great event along with Public Safety Night. Outback Steakhouse is donating a portion of their proceeds today to the United Way.
5. **APPROVAL OF THE AGENDA:** Motion to approve the agenda as presented made by W. Illg; second by M. French. Vote carried unanimously in favor.
6. **PUBLIC INPUT:** None
7. **CONSENT AGENDA:** Motion to approve the consent agenda for the following items (a-b) made by S. Sawyer; second by C. Phillips. Vote carried unanimously in favor.
  - a. Approve Minutes
    - Regular Meeting and Work Session held July 15, 2024
    - Executive Session held July 15, 2024
  - b. Approve Equipment Lease Agreement for New Postage System

## **BUSINESS**

8. **ORDINANCE NO. 02-2024: AN ORDINANCE TO AMEND SECTION 2-110 TO PROVIDE FOR NEW RATES FOR WATER AND SEWER SERVICE; AND FOR OTHER PURPOSES. FIRST READING: JULY 15, 2024; SECOND READING AND CONSIDERATION TO ADOPT: AUGUST 5, 2024.**

Finance Director Robin Gazaway read the second reading of the proposed ordinance.

Motion to approve Ordinance No. 02-2024 as presented made by C. Phillips; second by M. French. Vote carried unanimously in favor. (Exhibit "A")

9. **ZA C2400125:** Davis Engineering & Surveying has petitioned a zoning amendment for TMP D03 014 and 092B 011; located at 401 HWY 9 North from HB (Highway Business) and LI (Light Industrial) to R-6 (Multiple-Family Residential). Public Hearing Dates: Planning Commission on Monday, June 10, 2024, and City Council Monday, June 17, 2024. City Council for a decision on Monday, July 15, 2024. Decision tabled to August 5, 2024

Planning Director Ron Haynie read the request.

Motion made by W. Illg to deny ZA C2400125; second by M. French. Councilmember Illg stated his reasons for denying the request to rezone to R6 is that this area is identified as the gateway corridor in the City's Comprehensive Plan which should transition from high density in the City to lower density into the rural portions of the County. He also believes the property's best use is as it is already zoned; highway business and light industrial. Vote did not carry with three opposed (French, Phillips, Sawyer) and one in favor (Illg).

Councilmember French explained his concerns regarding parking within the development in which cars could end up parking on the street and in turn could cause EMS vehicles not to be able to pass on the road. His request to the engineer, Rachel Burton, was to reduce the number of units to 23 in order to create an overflow parking area. Ms. Burton stated they could likely utilize some of the greenspace available so as not to lose units. Councilmember Sawyer stated she also has concerns regarding safety and would like to see the availability of additional parking.



**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
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**5:00 P.M.**

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Motion made by C. Phillips to approve ZA C2400125 with the following conditions:

- Install privacy fence along the property lines of lots 1-25
- Install privacy fence and a planted buffer along the adjacent property of TMP D03 015
- Install a planted buffer along Northwest LL 441
- Install brick and/or rock water table façade on the front of the townhomes
- Entrance monument shall be the same brick and/or rock material
- Townhomes shall be a minimum of 1,600 square feet heated floor space
- Development plans submitted shall include parking through a combination of overflow parking lots or spaces, driveway length, garage spaces, or a reduction in units such that there are three parking spaces available for each unit in the development

Second by M. French. Vote carried three in favor (Phillips, French, Sawyer) and one opposed (Illg).

- 10. BURT CREEK ROAD PAVING PROJECT UPDATE:** Public Works Director Hansard stated pieces of the road were cored last week and thin spots were found which could indicate a need for a change order but is uncertain at this time of how much it would be. Councilmember Phillips asked if the Council could be made aware of the amount and then have the change order ratified at the next meeting to avoid any delays in paving; Attorney Tallant stated it could be handled that way.
- 11. THUNDER RIDGE SUBDIVISION:** Attorney Tallant explained the first developer did not complete the amenities package in the subdivision causing the residents to complain. He stated he has been working with the new developer's attorney to make it so the future building phases would provide a guarantee to have the amenities completed. This is being done through an agreement in which he is asking approval for from the Council and provided details contained within the agreement.

Motion made to approve the Agreement Related to the Thunder Ridge Development made by W. Illg; second by M. French. Vote carried unanimously in favor. (Exhibit "B")

**MAYOR AND COUNCIL REPORTS:**

Councilmember Illg reported the Dawson Football season has started. Mayor Walden reported he was proud to represent the City at the 2024 Georgia Racing Hall of Fame Inductee banquet and he further encouraged everyone to check out the new improvements at the museum. Councilmember French shared that citizens of Dawson County could tour the museum for free. Councilmember Illg and Sawyer inquired about the Station House and Granddaddy Mimms opening; City Manager Bolz reported the Station House should open on August 10<sup>th</sup> and Granddaddy Mimms is getting close but does not have an opening date yet.

**ADJOURNMENT**

At 5:24 p.m. a motion to adjourn the meeting was made by S. Sawyer; second by C. Phillips. Vote carried unanimously in favor.

***Approved this 19<sup>th</sup> day of August 2024***

By: CITY OF DAWSONVILLE

\_\_\_\_\_  
John Walden, Mayor

\_\_\_\_\_  
Caleb Phillips, Councilmember Post 1

**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
**G.L. Gilleland Council Chambers on 2<sup>nd</sup> Floor**  
**Monday, August 5, 2024**  
**5:00 P.M.**

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\_\_\_\_\_  
William Illg, Councilmember Post 2

\_\_\_\_\_  
Sandra Sawyer, Councilmember Post 3

\_\_\_\_\_  
Mark French, Councilmember Post 4

Attest: \_\_\_\_\_  
Beverly A. Banister, City Clerk

DRAFT

Subject Matter: Water/Sewer Rates  
 Date of First Reading: July 15, 2024  
 Date of Second Reading: August 5, 2024  
 Date of Adoption: August 5, 2024  
 Effective Date: Sept 1, 2024

**ORDINANCE NO. 02-2024**

**AN ORDINANCE TO AMEND SECTION 2-110 TO PROVIDE FOR NEW RATES FOR WATER AND SEWER SERVICE; AND FOR OTHER PURPOSES.**

WHEREAS, the Mayor and City Council desire to amend the fee schedule associated with water and sewer service; and

WHEREAS, the Mayor and City Council desire to adopt such fee schedule amendment.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF DAWSONVILLE HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.**

Section 2-110 of Chapter 2, Article IV of the Code of the City of Dawsonville, Georgia, is hereby amended by repealing existing subsection 2-110(7)(a) and replacing it in its entirety with a new subsection 2-110(7)(a) as follows:

**(7) WATER/SEWER (CHAPTER 14):**

**a. Water/sewer fees. “+” indicates that the cost is the amount listed plus the actual cost of material and labor expended by the city, if installed by the city.**

14-22(a). Residential water service rates, within corporate limits:	
0 - 1,500 gallons, minimum (base charge)	\$23.79
1,501 - 5,000, per 1,000 gallons	\$5.67
5,001 - 10,000, per 1,000 gallons	\$5.97
>10,000, per 1,000 gallons	\$6.23
14-22(a). Commercial/industrial water service rates, within corporate limits:	
0 – 1,500 gallon users, minimum (base charge)	\$35.12
1,501 - 5,000, per 1,000 gallons	\$7.93
5,001 - 10,000, per 1,000 gallons	\$8.50

>10,000, per 1,000 gallons	\$9.06
14-22(a). Residential water service rates, outside corporate limits	
0 - 1,500 gallons, minimum (base charge)	\$35.12
1,501 - 5,000, per 1,000 gallons	\$7.93
5,001 - 10,000, per 1,000 gallons	\$8.50
>10,000, per 1,000 gallons	\$9.06
14-22(a). Commercial/industrial water service rates, outside corporate limits:	
0 - 1,500 gallon users, minimum (base charge)	\$47.59
1,501 - 5,000, per 1,000 gallons	\$7.93
5,001 - 10,000, per 1,000 gallons	\$8.50
>10,000, per 1,000 gallons	\$9.06
14-22(b). Residential sewer service rates, within corporate limits:	
0 - 1,500 gallons, minimum (base charge)	\$34.66
1,501 - 5,000, per 1,000 gallons	\$9.71
5,001 - 10,000, per 1,000 gallons	\$11.09
>10,000, per 1,000 gallons	\$12.48
14-22(b). Commercial/industrial sewer service rates, within corporate limits:	
0 - 1,500 gallon users, minimum (base charge)	\$83.16
1,501 - 5,000, per 1,000 gallons	\$11.78
5,001 - 10,000, per 1,000 gallons	\$13.16
>10,000, per 1,000 gallons	\$14.56
14-22(b). Residential sewer service rates, outside corporate limits:	
0 - 1,500 gallons, minimum (base charge)	\$51.97
1,501 - 5,000, per 1,000 gallons	\$11.78

5,001 - 10,000, per 1,000 gallons	\$13.16
>10,000, per 1,000 gallons	\$14.56
14-22(b). Commercial/industrial sewer service rates, outside corporate limits:	
0 - 1,500 gallon users, minimum (base charge)	\$103.96
1,501 - 5,000, per 1,000 gallons	\$13.86
5,001 - 10,000, per 1,000 gallons	\$15.25
>10,000, per 1,000 gallons	\$16.63
14-22(c). Bulk water purchase from city water plant by truck or portable device	
Per every 1,000 gallons, or any portion thereof	\$11.00
14-23(a). Water service connection fees (times the number of connections desired):	
¾ inch (irrigation only)	\$1,000.00
¾ inch, (only be available for residential purposes appropriate to the anticipated usage)	\$4,400.00
1 inch (irrigation only)	\$2,000.00
1 inch	\$6,050.00
1½ inches	\$9,350.00+
2 inches	\$14,300.00+
3 inches	\$28,050.00+
4 inches	\$44,550.00+
6 inches	\$66,550.00+
8 inches	\$99,550.00
2' through 8' (fire line only to be used in the event of a firefighting/fire suppression; unauthorized use requires payment of standard connection fee)	\$4,000.00
14-23(b). Sewer service connection fees (times the number of connections desired):	

¾ inch, (only be available for residential purposes appropriate to the anticipated usage)	\$5,775.00
1 inch	\$7,975.00
1½ inches	\$11,000.00
2 inches	\$19,800.00
3 inches	\$33,550.00
4 inches	\$55,550.00
6 inches	\$83,050.00
8 inches	\$116,050.00
14-23(c). Reconnection Fee, per occurrence	\$100.00
14-23.1(a). Residential security deposit for applicant owning/renting the property to be serviced	\$150.00
14-23.1(b). Commercial security deposit for applicant with a meter size ¾" and 1" meter (amount doubles if business has 10 or more employees)	\$150.00
14-23.1(b). Commercial security deposit for applicant with a meter size 1½", 2" and 3" meter (amount doubles if business has 10 or more employees)	\$300.00
14.23.1(b). Commercial security deposit for applicant with a meter size 4" and above (amount doubles if business has 10 or more employees)	\$500.00
14.23.1(c). Administrative start-up fee	\$15.00
14-24(a)(I). Late fee for non-payment of water, sewer, and/or garbage bill within 20 days of bill date	\$10.00
Theft of water/services/unauthorized use of water or water infrastructure.	Up to \$1000.00 per violation.

**SECTION 2.**

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any

particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

**SECTION 3.**

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 4.**

This ordinance shall become effective on **September 1, 2024** , the public good demanding the same.

**SO ADOPTED AND ORDAINED** by the City Council of Dawsonville, Georgia, this 5 day of August, 2024.

**MAYOR AND DAWSONVILLE CITY COUNCIL**

By:   
John Walden, Mayor

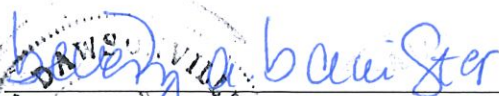
  
Caleb Phillips, Council Member Post 1


  
William Illg, Council Member Post 2

  
Sandy Sawyer, Council Member Post 3

  
Mark French, Council Member Post 4

ATTESTED TO BY:

  
Beverly A. Banister, City Clerk



## Agreement Related to the Thunder Ridge Development

This Memorandum of Understanding and Agreement (“MOU”) is entered into between Garden Street Communities Southeast, LLC, (“Garden Street”) and LCG Residential, LLC (“LCG”), and the City of Dawsonville, Georgia, a Georgia Municipal Corporation (“City”) on this \_\_\_ day of \_\_\_\_\_, 2024.

WHEREAS there exists in the City a development commonly known as Thunder Ridge (“TR”) consisting of multiple phases of development;

WHEREAS, an amenities package was to be completed as part of Phase I of TR, said amenities being further described herein;

WHEREAS, the amenities for Phase I of TR, which amenities were to be for the use and enjoyment of multiple phases of the development, were not completed by LCG, who was the initial developer of TR;

WHEREAS, multiple years have passed since the initial development of Phase I of TR, and certain infrastructure has aged and may be further degraded by future development of remaining phases of TR;

WHEREAS Garden Street desires to assume ownership of and construction of the remaining phases of the TR development;

WHEREAS, the City understands and acknowledges that Garden Street neither caused (nor is responsible) for LCG’s failure to comply with the current conditions at TR, and that LCG remains responsible for any deterioration and outstanding commitments (including those commitments secured by bonds) within TR, except as otherwise detailed within this MOU;

WHEREAS, Garden Street understands and acknowledges the need to complete the amenities for the TR development as well as address the repair and topcoat of Phase I roads;

AND WHEREAS, the City and Garden Street have come to an agreement on the timing of the development of the amenities for TR and the repair to the roads within the TR development;

NOW THEREFORE, this MOU shall establish the conditions and timelines for the approvals, construction and completion of TR.

Section 1. The foregoing recitals are incorporated as if fully restated herein.

Section 2. Defined terms:

- a. *Full amenity package* shall mean the full amenity package previously and currently defined as including community pool, community clubhouse, mail kiosk, related parking, playground, walking trails with exercise stations as depicted on the materials attached hereto as Exhibit A.
- b. *Phase I/Phase II amenities* shall mean the pool, clubhouse, mail kiosk, area lighting and parking facility paved, and shall all be that portion of the “full amenity package” required to be completed concurrently with the construction of residential homes in Phase II.



Section 3. Terms of this MOU:

- a. Upon the effective date of this MOU after approval has been given by both parties, the City shall approve the final plat of Phase II. Moreover, upon proper application to the City, building permits for the construction of single-family residential units shall issue for the lots (18 total lots) in Phase II of the TR development. In the course of developing Phase II of the TR development, certificates of occupancy ("CO") shall not be denied so long as all requirements for the issuance of CO's are met per City ordinances. Moreover, provided compliance with all relevant rules, ordinances and requirements, the City **shall** not delay approval and permitting of Phases III and IV of TR, in a manner substantially consistent with Garden Street's proposed plans.
- b. The *Phase I/Phase II amenities* shown in the design attached hereto as Exhibit A shall be permitted and construction begun during construction of the 18 homes in Phase II. No portion of any residential construction of a home, whether vertical, foundational or otherwise, shall be permitted in Phase III or any other subsequent phase of the TR development until the Phase I/Phase II amenity area is completed. Notwithstanding, "land development" (including, but not limited to: (i) the submission and approval of construction plans and permits necessary for the development of Phase III and IV into a residential development consisting of a minimum of 170 Lots, AND (ii) horizontal construction -but not single-family residential building construction- in Phase III may move forward while the Phase I/Phase II amenities are constructed.
- c. Street widths for Phases III and IV shall meet the requirements of City Code Section 109-30, Subpart B for the 50' ROW and 30' back of curb to back of curb requirement (this requirement shall not apply to the construction of any secondary emergency access).
- d. The final lift of asphalt top coat for Thunder Valley within Phase 1 (and accompanying repairs) shall be undertaken and completed at the conclusion of horizontal construction of Phase 3 or 4 (whichever shall occur later). Otherwise, the final lift of asphalt top coat (and accompanying repairs) for secondary roads in Phase I shall be undertaken at such time as the paving is undertaken for the parking area associated with the Phase I/ Phase II amenity.
- e. Existing natural vegetation shall be deemed to satisfy any buffer requirements for Phases II, III & IV;
- f. The City shall not require additional traffic studies or offsite traffic improvements for the approval, construction, or final plat of Phases II, III or IV, except for the completion of an emergency access from TR to JC Burt Rd, across land owned by the City, which the parties agree shall be undertaken at a mutually agreeable time, either as a component of the construction of Phase III or Phase IV ("Secondary Emergency Access"). It is further acknowledged that GDOT approval for access to TR from Highway 9 [previously provided] together with construction of the "Secondary Emergency Access" required by the Fire Marshal are the only offsite conditions required for the issuance of all permits and approvals for the remaining phases of TR.

Moreover, the City acknowledges that (i) it shall provide an access and construction easement necessary for the construction of the Secondary Emergency Access to Garden Street and (ii) upon completion and dedication of the Secondary Emergency Access, it agrees to accept same for perpetual operation and maintenance after compliance with all requirements of the City's infrastructure dedication ordinance.

- g. Except as otherwise identified herein, LCG remains responsible for the construction, maintenance and repair of any infrastructure secured by bonds from LCG. In the event that said construction, maintenance or repairs secured by the bonds are not completed in accordance with the terms of the bonds, the City shall undertake the necessary measures to enforce and recover from LCG and/or the surety pursuant to the terms of the bonds.
- h. The *full amenity package* as defined above shall be completed prior to the completion of Phases III and IV of the TR development. Garden Street shall keep the City informed of all plans for the completion of the *full amenity package*, and shall provide the City a schedule for completion of the *full amenity package*, no later than the start of vertical residential construction in Phases III and IV of the TR development. The schedule shall include milestones based on the percentage of homes for which certificates of occupancy have been issued (i.e. milestones at 25%, 50% and 75% of the certificates of occupancy) for Phases III and IV combined. The schedule for completion shall require completion of the full amenity package not later than the issuance of 85% of the certificates of occupancy for Phases III and IV, and if the amenity package is not complete by that milestone, the City shall be entitled to withhold certificates of occupancy until the amenity construction is complete.

Section 4. This MOU shall be binding on the parties, their heirs, successors, administrators, and assigns. By affixing their respective signatures hereto, the individuals executing this MOU confirm they have all the right, title, power and authority to enter into this MOU for the party for whom they sign.

Section 5. If any portion of this MOU is declared to be invalid and unenforceable by any court of competent jurisdiction, the parties agree that it is their intent that the part declared so invalid and unenforceable shall be excised and the remainder of the MOU enforced; it being their intention to have so much as possible of this MOU be enforced and enforceable.

Section 6. In the event of a breach of this MOU, the non-breaching party may bring an action for specific performance of this MOU, it being the intent and understanding of the parties hereto that damages are and will be an inadequate remedy for the harm suffered if there is a breach by either party. The prevailing party in any litigation arising out of this MOU shall be entitled to its reasonable attorney's fees, expenses, and costs of litigation. Any action to enforce this MOU shall be brought only in the Superior Court of Dawson County, State of Georgia. This Section 6 shall not limit or deny the City the right to enforce and recover from LCG and/or the surety under the terms of the bonds.

Section 7. Nothing contained herein is meant to abrogate or excuse any compliance with the remaining building and performance standards contained in the Code of the City.

Section 8. Any notices related to any breach, claim, or any other matter concerning this MOU shall be sent Via Certified Mail, Statutory Overnight Delivery, or other verifiable means of delivery as follows:

**IF TO CITY:**

City of Dawsonville Georgia  
415 Hwy 53 East  
Dawsonville, Georgia 30534

**IF TO LCG:**

LCG Residential, LLC  
4625 Church Rd., Ste. 100  
Cumming, GA 30028

**IF TO GARDEN STREET:**

Garden Street Communities  
Southeast, LLC  
100 W. Garden Street, 2<sup>nd</sup> Floor  
Pensacola, Florida 32502

Section 9. This MOU contains the entire agreement between the parties as to the issues discussed herein. Any oral or other understandings not incorporated in this MOU are not a part hereof, and shall not be enforceable against either party.

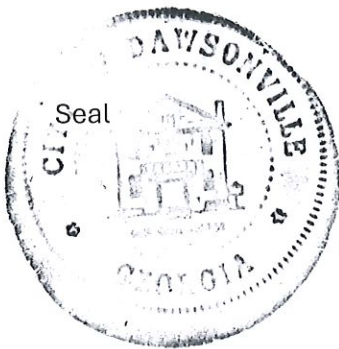
Executed this day and year set forth above.

City of Dawsonville, Georgia

Garden Street Communities Southeast, LLC

  
By: John Walden, Mayor

\_\_\_\_\_  
By: \_\_\_\_\_



Seal

LCG Residential, LLC

\_\_\_\_\_  
By: \_\_\_\_\_

Seal



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 8

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SUBJECT: EMPLOYEE RECOGNITION

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO RECOGNIZE AND PRESENT EMPLOYEE RECOGNITION**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Bob Bolz, City Manager



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 9

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SUBJECT: **MILLAGE RATE FOR TAX YEAR 2024**

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO PRESENT THE MILLAGE RATE CERTIFICATION FOR TAX YEAR 2024 AND REQUEST APPROVAL  
TO ROLLBACK THE MILLAGE RATE TO ZERO AND NOT LEVY A TAX IN THE CITY FOR 2024**

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HISTORY/ FACTS / ISSUES:

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

**APPROVE**

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REQUESTED BY: Robin Gazaway, Finance Director

## CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2024



<http://www.dor.ga.gov>

Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to [local.government.services@dor.ga.gov](mailto:local.government.services@dor.ga.gov) and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax. Form must be remitted even if levy is zero.

Georgia Department of Revenue  
Local Government Services Division  
4125 Welcome All Road  
Atlanta, Georgia 30349  
Phone: (404) 724-7003

CITY NAME <b>City of Dawsonville</b>	ADDRESS <b>415 Hwy 53E Ste 100</b>	CITY, STATE, ZIP <b>Dawsonville, GA 30534</b>	
FEI # <b>58-1083885</b>	CITY CLERK <b>Beverly Banister</b>	PHONE NO. <b>706-265-3256</b>	FAX <b>706-265-4214</b>
OFFICE DAYS / HOURS <b>Mon-Fri 8-4:30</b>	EMAIL <a href="mailto:beverly.banister@dawsonville-ga.gov">beverly.banister@dawsonville-ga.gov</a>		
ARE TAXES BILLED AND COLLECTED BY THE ( ) CITY OR ( ) COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. <b>N/A</b>			

List below the amount & qualifications for each LOCAL homestead exemption granted by the City and Independent School System.

CITY	INDEPENDENT SCHOOL	Exemption Amount	Qualifications

If City and School assessment is other than 40%, enter percentage millage is based on \_\_\_\_\_%. List below the millage rate in terms of mills.  
EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.

CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (if Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		7.061		7.061		0.000
Independent School System						
Special Districts						

\*\*Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.

Name of County(s) in which your city is located: Dawson

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2024

Date \_\_\_\_\_ Mayor or City Clerk \_\_\_\_\_

## 2024 Millage Rate Calculations

2023 LOST Proceeds	divided by	Net Digest (Net Taxable/County)	times 1000	equals millage rate for Tax Year 2024	<u>City Mill Rate</u>  Rollback
\$1,797,842.49	÷	254,614,189	x	7.061046	0

2023 L.O.S.T. Distribution	
Jan-23	130,902.89
Feb-23	130,434.71
Mar-23	149,828.61
Apr-23	149,579.91
May-23	158,516.00
Jun-23	132,510.01
Jul-23	134,863.91
Aug-23	142,065.17
Sep-23	150,354.14
Oct-23	154,448.73
Nov-23	166,835.01
Dec-23	197,503.40
	\$1,797,842.49

Roll Back Millage Rate –  
No City Tax in FY 2024-25 Budget:

John Walden requested to roll back the  
millage rate and not levy a tax in the City in  
FY 2024-25.

Complete Form PT-38

# CONSOLIDATION AND EVALUATION OF DIGEST

County: (042 ) DAWSON COUNTY

DAWSONVILLE

Digest Type: REAL

Property Type: REAL & PERSONAL PROPERTY

District

002 DAWSONVILLE

Tax Year: 2024

## AGRICULTURAL

Code	Count	Acres	40% Value
A1	123	0	5,456,713
A4	39	192	2,408,307
A5	11	900	2,159,160
A6	34	0	166,404
<b>TOTAL:</b>	<b>207</b>	<b>1,091</b>	<b>10,190,584</b>

## COMMERCIAL

Code	Count	Acres	40% Value
C1	427	0	22,004,964
C3	67	68	3,067,040
C4	42	134	2,430,814
C5	3	499	1,222,760
CB	1	0	34,940
CF	64	0	3,631,371
CI	41	0	1,696,750
CP	1	0	31,446
<b>TOTAL:</b>	<b>646</b>	<b>702</b>	<b>34,120,085</b>

## EXEMPT

Code	Count	Acres	40% Value
E1	110	794	32,390,995
E2	61	0	4,629,552
E3	13	0	501,108
E4	1	2	24,000
E5	1	0	61
E6	95	0	11,776,844
<b>TOTAL:</b>	<b>281</b>	<b>796</b>	<b>49,322,560</b>

## CONSERVATION USE

Code	Count	Acres	40% Value
V4	24	400	3,345,400
V5	14	1,146	3,197,840
V6	10	0	26,368
<b>TOTAL:</b>	<b>48</b>	<b>1,546</b>	<b>6,569,608</b>

## RESIDENTIAL

Code	Count	Acres	40% Value
R1	4,923	0	199,683,023
R3	1,520	167	27,082,834
R4	130	428	5,503,861
R5	3	105	372,480
R6	2	0	12,920
RB	8	0	93,915
<b>TOTAL:</b>	<b>6,586</b>	<b>700</b>	<b>232,749,033</b>

## UTILITY

Code	Count	Acres	40% Value
U1	1	0	0
U2	11	0	3,259,188
<b>TOTAL:</b>	<b>12</b>	<b>0</b>	<b>3,259,188</b>



# CONSOLIDATION AND EVALUATION OF DIGEST

County: (042 ) DAWSON COUNTY

DAWSONVILLE

Digest Type: REAL

Property Type: REAL & PERSONAL PROPERTY

Tax Year: 2024

## SUMMARY

Group	Count	Acres	40% Value
AGRICULTURAL	207	1,091	10,190,584
COMMERCIAL	646	702	34,120,085
RESIDENTIAL	6,586	700	232,749,033
UTILITY	12	0	3,259,188
CONSERVATION USE	48	1,546	6,569,608
MOTOR VEHICLE	270	0	348,690
MOBILE HOME	0	0	0
TIMBER	0	0	0
HEAVY EQUIP	0	0	0
<b>TOTAL:</b>	<b>7,769</b>	<b>4,039</b>	<b>287,237,188</b>

# CONSOLIDATION AND EVALUATION OF DIGEST

County: (042 ) DAWSON COUNTY

DAWSONVILLE

Digest Type: REAL

Property Type: REAL & PERSONAL PROPERTY

Tax Year: 2024

## HOMESTEAD AND PROPERTY EXEMPTIONS

Code	Count	State Exemption	County Exemption	County Bond	School Exemption	School Bond	Other
L6S1	1	0	10,000	0	10,000	0	0
L6S3	3	0	30,000	0	30,000	0	0
L6S4	1	0	10,000	0	10,000	0	0
L7S4	1	0	10,000	0	122,840	0	0
S1	527	1,054,000	1,054,000	0	1,054,000	0	0
S3	6	12,000	12,000	0	60,000	0	0
S4	192	28,151,611	768,000	0	1,280,000	0	0
S5	28	3,275,978	3,275,978	0	2,339,866	0	0
SC	119	19,108,303	238,000	0	70,000	0	0
SF	1	31,446	31,446	0	31,446	0	0
SS	2	234,028	234,028	0	117,014	0	0
SV	38	5,967,169	5,967,169	0	5,967,169	0	0
X10	14	0	1,050,000	0	2,094,276	0	0
X11	99	0	7,373,720	0	14,635,896	0	0
X12	1	0	23,186	0	23,186	0	0
X12A	3	0	115,318	0	360,000	0	0
X14	17	0	1,035,296	0	1,035,296	0	0
X15A	1	0	65,000	0	120,000	0	0
X16	3	0	195,000	0	195,000	0	0
X17A	1	0	65,000	0	120,000	0	0
X18	16	0	782,794	0	782,794	0	0
X18A	1	0	33,346	0	120,000	0	0
X19	1	0	45,626	0	45,626	0	0
X19A	1	0	65,000	0	120,000	0	0
X21	2	0	150,000	0	271,440	0	0
X22	4	0	112,892	0	580,948	0	0
X24	55	0	0	0	6,455,567	0	0
X5	7	0	455,000	0	455,000	0	0
X5A	18	0	1,170,000	0	2,141,200	0	0
X7	12	0	900,000	0	900,000	0	0
X7A	10	0	750,000	0	1,179,656	0	0
X9	27	0	2,025,000	0	2,025,000	0	0
X9A	61	0	4,570,200	0	7,235,120	0	0
<b>TOTAL:</b>	<b>1,273</b>	<b>57,834,535</b>	<b>32,622,999</b>	<b>0</b>	<b>51,988,340</b>	<b>0</b>	<b>0</b>

# CONSOLIDATION AND EVALUATION OF DIGEST

County: (042 ) DAWSON COUNTY

DAWSONVILLE

Digest Type: REAL

Property Type: REAL & PERSONAL PROPERTY

Tax Year: 2024

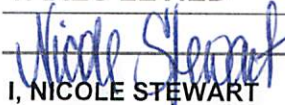
Parcel Count: 1,851

## TAXES LEVIED

	State Exemption	County Exemption	County Bond	School Exemption	School Bond	Other
Gross Taxable:	287,237,188	287,237,188	0	287,237,188	0	0
Less Exemptions:	57,834,535	32,622,999	0	51,988,340	0	0
Net Taxable:	229,402,653	254,614,189	0	235,248,848	0	0
Millage Rate:	0.000	9.681	0.000	10.800	0.000	0.000
Real/PP Tax:	0	2,461,545	0	2,536,922	0	0
<b>Total Gross Tax:</b>	<b>\$0.00</b>	<b>\$2,461,544.57</b>	<b>\$0.00</b>	<b>\$2,536,921.99</b>	<b>\$0.00</b>	<b>\$0.00</b>
Credits:	0	-1,029,013	0	0	0	0
HTRG Credit:	0	0	0	0	0	0
<b>Net Tax:</b>	<b>\$0.00</b>	<b>\$1,432,532.04</b>	<b>\$0.00</b>	<b>\$2,536,921.99</b>	<b>\$0.00</b>	<b>\$0.00</b>

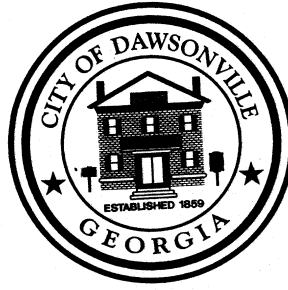
Tax Year: 2024

## TAXES LEVIED



I, **NICOLE STEWART**, receiver of tax returns in and for said county, do hereby certify that the above and foregoing is a true and correct consolidation of all tax returns received from the taxpayer (or assessed against defaulters) in said county of **DAWSON COUNTY** for the year **2024**, and duplicate digests have been made and delivered to the county governing authority and tax collector of said county as required by law.

Witness my hand and official signature, this 26<sup>th</sup> day of July, 2024 R.T.R.



**City of Dawsonville City Council**

John Walden, Mayor  
 Caleb Phillips, Councilmember Post 1  
 William Illg, Councilmember Post 2  
 Sandra Sawyer, Councilmember Post 3  
 Mark French, Councilmember Post 4

415 Highway 53 East, Suite 100  
 Dawsonville, GA 30534  
 Office (706) 265-3256 Fax (706) 265-4214  
[www.dawsonville-ga.gov](http://www.dawsonville-ga.gov)

Bob Bolz, City Manager  
 Beverly Banister, City Clerk

**PUBLIC NOTICE**

The City of Dawsonville City Council does hereby announce that the millage rate will be set at the regularly scheduled City Council meeting to be held at City Hall located at 415 Hwy 53 E, Dawsonville, Georgia on August 19, 2024 at 5:00 p.m. The public is invited to attend. Pursuant to the requirements of O.C.G.A. §48-5-32, the City does hereby publish the current year's tax digest and proposed levy, along with the history of the tax digest and levy for the preceding five calendar years.

**CURRENT 2024 TAX DIGEST AND FIVE YEAR HISTORY OF LEVY**

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Net M&O Digest	113,927,543	128,617,983	145,987,618	176,378,470	244,332,560	254,614,189
Gross Millage for M&O	9.01	8.511	8.021	8.304	6.103	7.061
Gross Tax Due	\$ 901.00	\$ 851.10	\$ 802.10	\$ 830.40	\$ 610.30	\$ 706.10
Less Rollback	9.01	8.511	8.021	8.304	6.103	7.061
<b>Net Millage for M&amp;O</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Tax Due</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Impact on a \$250,000 home/Taxable Value (40%) = \$100,000

*Note: The millage rate has been rolled back to 0.000 for each year presented*



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 10

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SUBJECT: **SPECIAL EVENT ALCOHOL PERMIT FOR GEORGIA RACING HALL OF FAME,  
AUGUST 27, 2024**

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO CONSIDER APPROVAL OF REQUEST FOR SPECIAL EVENT ALCOHOL PERMIT FOR THE  
GEORGIA RACING HALL OF FAME: TUESDAY, AUGUST 27, 2024 FROM 1:00 PM TO 8:00  
PM**

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HISTORY/ FACTS / ISSUES:

**EVENT DETAILS:**

**GRAND RE-OPENING OF MUSUEM & DAWSON COUNTY CHAMBER OF COMMERCE AFTER  
HOURS EVENT**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

**STAFF RECOMMENDS APPROVAL**

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REQUESTED BY: Bob Bolz, City Manager





**City of Dawsonville**  
 415 Highway 53 East Suite 100  
 Dawsonville, Georgia 30534  
 Phone: (706)203-4924  
 Email [permit.tech@dawsonville-ga.gov](mailto:permit.tech@dawsonville-ga.gov)  
 Website: [www.dawsonville-ga.gov](http://www.dawsonville-ga.gov)

**City Special Event  
 Alcohol Permit Application  
 One per Event**

Application **MUST** be received a minimum of 10 days prior to the event with all documentation included. Permit **MUST** be picked up and displayed at the event along with State of Georgia Special Event Alcohol License. All requirements of Chapter 3 of Dawsonville's Code of Ordinances ([municode.com](http://municode.com)) and State law must be complied with. Notice will be provided to Dawson County Sheriff's Office.

Type of License:	Fee	
Special Event Alcohol Permit	\$50	<i>ONLINE</i>
<b>Total:</b>		

**INFORMATION:**

Contact Person: Cindy K. Elliott Phone# \_\_\_\_\_  
 Name of Organization: Dawsonville History Museum dba Georgia Racing Hall of Fame  
 State Special Event Alcohol License # \_\_\_\_\_ (Applicant must be provide state license prior to event)  
 Address: 415 HWY 53 E Phone# (706) 216-7223  
 City: Dawsonville State: GA Zip: 30534 Fax# \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Web Address: www.georgiaracinghof.com

**EVENT LOCATION:**

Contact Person at Location: Cindy K. Elliott Phone#: \_\_\_\_\_  
 Location Name: GRHOF  
 Address: 415 HWY 53 E  
 City: Dawsonville State: GA Zip: 30534 Fax# \_\_\_\_\_

**EVENT INFO:**

Date: August 27, 2024 Time: Start: 1:00 a.m./p.m. End: 8:00 a.m./p.m.  
 Type of Event Grand Re-opening & Chamber of Commerce After Hours  
 # of Participants Expected 150-250  Event to be held Inside  Event to be held Outside

**The following documents must be attached in order to process this application:**

- Copy of alcohol license  Copy of servers' permits  Event Layout  Operation Plan

**OATH:** I, Cindy Elliott, do solemnly swear, subject to the penalties of false swearing, that the information contained in this application is true and correct. In addition, I agree to abide by the rules and regulations of the City of Dawsonville's Alcohol Ordinance. I further understand that I am responsible for providing, at my own expense, the necessary licensed servers, security and emergency services

Cindy K. Elliott 8/6/24  
 Applicant's Signature Date

**FOR OFFICIAL USE ONLY:**

Completed Application Date: \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Check # \_\_\_\_\_ / Cash Received by \_\_\_\_\_

- Copy of State Alcohol License Received  Operational Plan Received  Servers' Permits Received  Sheriff Notified \_\_\_\_\_  
 Approved by City Manager \_\_\_\_\_ Date \_\_\_\_\_  Special Event Alcohol Permit Issued \_\_\_\_\_



**City of Dawsonville**  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214  
 Email: [permit.tech@dawsonville-ga.gov](mailto:permit.tech@dawsonville-ga.gov)

**Permit Application for:**  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies  
 in Public Places

Permit Fee:  Nonprofit: \$50.00  For-Profit: \$100.00

A completed application with Permit Fee must be received a minimum of 15 days prior to event.

\* Events with alcohol or food Require additional forms & time to process

\*ALL Road Closures must be approved by CC (3 hours or over)

1. Name of Event: Grand Re-opening & Chamber of Commerce Georgia Racing Hall of Fame After Hours  PARADE  RALLY  OTHER Grand Re-opening
2. Location of Event: Georgia Racing Hall of Fame After Hours  PUBLIC DEMONSTRATION
3. Date(s) of Event: August 27, 2024  PUBLIC ASSEMBLY
- Time of Event: Start: 1:00 a.m./p.m. End: 8:00 a.m./p.m.  ROAD CLOSING \_\_\_\_\_ Hrs.
- NON-PROFIT (please provide 501 (c)(3) Information)  PROFIT
4. Provide information listed below for the **main contact person** responsible for the organization of this event:

Name: <u>Cindy K. Elliott</u>	Title: <u>Executive Director</u>
Organization: <u>Dawsonville History Museum (GRHOF)</u>	Telephone #: <u>(706) 216-7223</u>
Email Address: _____	Cell Phone #: _____
Address: <u>415 Hwy 53 E</u>	City: <u>Dawsonville</u> State: <u>GA</u> Zip Code: <u>30534</u>

5. Provide the information listed below for any **key personnel involved in coordinating this event**. Also, provide information listed below on each officer of the club, organization, corporation, or partnership requesting this event. Attach a separate sheet if necessary.

Name: <u>same as above</u>	Title: _____
Organization: _____	Telephone #: _____
E-Mail Address: _____	
Address: _____	City: _____ State: _____ Zip Code: _____

Name: _____	Title: _____
Organization: _____	Telephone #: _____
E-Mail Address: _____	
Address: _____	City: _____ State: _____ Zip Code: _____



6. Expected number of participants: 150 - 250
7. Physical description of materials to be distributed: flyers / door prizes
8. How do participants expect to interact with public? \_\_\_\_\_
9. Route of event: (attach a detailed map of the route) N/A
- 
- 9.a. Number and type of units in parade: N/A
- 9.b. Size of the parade: N/A
10. Will any part of this Event take place **outside** the City Limits of Dawsonville? NO  
 If YES, do you have a permit for the event from Dawson County? \_\_\_\_\_ Date Issued: \_\_\_\_\_ \* Attach Copy
11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? NO If YES, please explain in detail: \_\_\_\_\_
12. If road closures are needed, which roads do you anticipate closing and for how long would each be closed? N/A

13. List all Prior parades or public assemblies, demonstrations, or rallies in a public place within the city limits of Dawsonville for which you obtained a permit in the last 12 months: (Include dates (month/year) – attach separate sheet, if necessary). August (Labor Day) car show 8/2024  
March car show 3/2024, Memorial Day car show 5/2024, June car show 6/2024

**Details:** Please outline what your event will involve: (number of people – life safety issues – vendors – cooking – tents – rides – handicap parking – egress) attach separate sheet if necessary. Also, in the event outline please include setup, teardown and clean up.  
150-250 people, 1 security guard, food truck w/ valid health inspection  
Handicap parking is available

**Please attach a Detailed Route, Lay Out and Site plan.**

What participation, if any, do you expect from the City of Dawsonville? none

What participation, if any, have you arranged from Dawson County Emergency Services? (All mobile food vendors creating grease laden vapors must show proof of passing inspection by a GA fire department within the previous 12 months or be inspected prior to attending this event.) none (I hope)



What participation, if any, have you arranged from the Dawson County Sheriff Department? 1 deputy

What participation, if any, have you arranged from the Dawsonville History Museum (GRHOF)? event is hosted by GRHOF

What participation, if any, have you arranged from the Environmental Health? (Any food service requires inspection from the health department.) all vendors required to have proof of inspection or complete inspection prior to event

**Insurance Requirements:** (circle that apply)

Sec. 10-25(c) "An applicant for a permit under this ordinance shall obtain liability insurance from an insurer licensed in the State of Georgia for a special event, parade, public assembly, demonstration, rally, footrace, fun run, bicycle race or filming in a public place if one or more of the following criteria exists:"

- (1) The use, participation, exhibition, or showing of live animals;
- (2) The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
- (3) The use of a stage, platform, bleachers or grandstands that will be erected for the event;
- (4) The use of inflatable apparatus used for jumping, bouncing or similar activities;
- (5) A special event, parade, demonstration, rally, road closing, or other such activity, for which primary attendance (that is, attendance primarily for said special event, parade, demonstration, rally, road closing, or other such activity, and not attendance which is the result of another event) is reasonably expected to meet or exceed one hundred (100) persons;
- (6) The use of roller coasters, bungee jumping or similar activities;
- (7) The use of vendors or concessions; or
- (8) The use of public streets and rights of way. (Required for public street closure or making certain areas exclusively available to the applicant like Main Street Park, City Hall parking lot etc.)

Any applicant required to provide insurance in accord with this section shall provide the City of Dawsonville with a copy of the Certificate of Insurance from an insurer authorized and licensed by the State of Georgia. The City of Dawsonville shall be added as an additional named insured party for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be \$1,000,000 (one million) per incident and \$2,000,000 (two million) aggregate for the entire event. All costs for insurance and naming the City of Dawsonville as an additional named insured party shall be borne solely by the applicant. Such insurance shall protect the City of Dawsonville from any and all claims for damages to property and/ or bodily injury or death.

Is the Certificate of Liability Insurance attached?  Yes  No  Not applicable to this event

Additional information/comments about liability insurance: \_\_\_\_\_  
\_\_\_\_\_

Additional information/comments about this application: \_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S SIGNATURE FOR CERTIFICATION AND ACKNOWLEDGEMENT OF ROAD CLOSURE(S), TRASH CLEANUP, PARKING PROVISIONS AND PROVIDING TOILET FACILITIES. PRIOR TO SIGNING, PLEASE READ THE FOLLOWING OR HAVE IT READ TO YOU:

**ROAD CLOSURES:**

*Applicant certifies and acknowledges that any road closures scheduled as part of an event will only take place during the time designated for the road closure and that the applicant will not arrive early, fail to clean up or fail to leave promptly after the event so as to interfere with the normal flow of traffic.*

Sworn to and subscribed before me  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Notary Public, State of Georgia

\_\_\_\_\_  
Applicant's Signature

My Commission Expires: \_\_\_\_\_

**TRASH CLEANUP, PARKING PROVISION AND TOILET FACILITIES:**

The applicant shall be responsible for trash cleanup of affected areas littered during the activity and the provision of temporary toilet facilities, as needed.

Based upon review of the application, the city may require that the applicant be responsible for trash cleanup of affected areas littered during the activity for which a permit is sought, the provision of sufficient parking and storage areas for a large influx of motor vehicles occasioned by the permitted activity, provision of temporary toilet facilities, and other similar special and extraordinary items determined to be necessary for the permitted activity based upon the application's contents. In no event shall the city require individuals, organizations or groups of persons to provide personnel for normal governmental functions, such as traffic control, police protection, or other expenses associated with the maintenance of public order. If additional requirements are placed on applicants in accordance with this subsection, and those requirements are not met despite assurances by the applicant, then failure to comply with the aforementioned requirements shall be grounds for revocation of the issued permit and/or denial of any subsequent permit requested by the applicant. The city shall be entitled to recover against the applicant the sums expended by the city for those extraordinary expenses agreed to but not provided by the applicant.

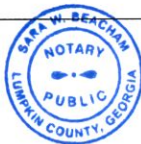
Sworn to and subscribed before me  
This 6th day of August 2024

Cindy K. Elliott  
Applicant's Printed Name

Sara W. Beacham  
Notary Public, State of Georgia

Cindy K. Elliott  
Applicant's Signature

My Commission Expires \_\_\_\_\_



Sara W. Beacham  
NOTARY PUBLIC  
Lumpkin County, Georgia  
My Commission Expires  
December 27, 2026



**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY; AND AGREEMENT FOR FINANCIAL RESPONSIBILITY. PRIOR TO SIGNING, PLEASE READ THE FOLLOWING OR HAVE IT READ TO YOU:**

**APPLICATION:**

OATH: I hereby swear and affirm that the information provided within this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

**RELEASE & WAIVER OF LIABILITY:**

The permit holder shall indemnify and hold the City of Dawsonville, Georgia harmless from any claim, demand, or cause of action that may arise from activities associated with the event, including attorney's fees. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless the City of Dawsonville, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including, but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of the City of Dawsonville.

**AGREEMENT FOR FINANCIAL RESPONSIBILITY:**

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, provide sufficient parking and storage areas for motor vehicles, provide temporary toilet facilities, and provide other similar special and extraordinary items deemed necessary for the permitted activity by the City of Dawsonville to keep the area of the event safe and sanitary. In no event shall the City of Dawsonville, Georgia requires individuals, organizations or groups of persons to provide personnel for normal governmental functions, such as traffic control, police protection, or other expenses associated with the maintenance of public order. If additional requirements are placed on applicants in accordance with this subsection, and those requirements are not met despite assurances by the applicant, then failure to comply with the aforementioned requirements shall be grounds for revocation of the issued permit and/or denial of any subsequent permit requested by the applicant. The City of Dawsonville, Georgia shall be entitled to recover from the applicant the sums expended by the City of Dawsonville, Georgia for extraordinary expenses agreed to but not provided by the applicant.

I further understand that false statements or omission within the application may result in the denial or disqualification of application.

*Cindy Ellett*

Applicant's Printed Name

*Cindy K Ellett*

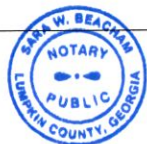
Applicant's Signature

Sworn to and subscribed before me  
this 6th day of August 2024

*Sara W. Beacham*

Notary Public, State of Georgia

My Commission Expires:



Sara W. Beacham  
NOTARY PUBLIC  
Lumpkin County, Georgia  
My Commission Expires  
December 27, 2026



City of Dawsonville  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214

Permit Application for:  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies in Public Places  
 (Dawson County Emergency Services)

Emergency Services: Please complete this sheet and return it to the City of Dawsonville.

Name of Event: Grand Re-opening & COC After Hours Date(s) of Event: 8/27/2024

Any anticipated problems with proposed route? N/A

Any anticipated problems with the designated location for participants to assemble? none

How many personnel will be required for this event? Volunteers only

Estimated cost for personnel: N/A - hourly rate for officer

Number and type of vehicles required: none, other than golf cart

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: none needed

Estimated cost for equipment: N/A

Additional comments/concerns: \_\_\_\_\_

**EMERGENCY SERVICES**

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214

Permit Application for:  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies in Public Places  
 (Dawson County Sheriff Department)

Sheriff Department: Please complete this sheet and return it to the City of Dawsonville.

Name of Event: Grand Re-opening & COC After Hours Date(s) of Event: 8/27/2024

Any anticipated problems with proposed route? N/A

Any anticipated problems with the designated location for participants to assemble? none

How many officers will be required for this event? 1

Estimated cost for officers: \$45 hourly

Number of vehicles required: none

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: N/A

Estimated cost for equipment: N/A

Additional comments/concerns/recommendations: \_\_\_\_\_

**SHERIFF DEPARTMENT: (ALSO PROVIDE A WRITTEN STATEMENT FOR EVENTS ON DOT ROADS/ROW'S)**

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_





City of Dawsonville  
415 Hwy 53 E, Suite 100  
Dawsonville, GA 30534  
Phone (706)265-3256  
Fax # (706)265-4214

Permit Application for:  
Parades, Public Assemblies,  
Demonstrations, and Rallies in Public Places  
(Public Works – Environmental Health)

Name of Event: Grand Re-opening & COC After Hours Date(s) of Event: 8/27/2024

**PUBLIC WORKS:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY MANGER:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
415 Hwy 53 E, Suite 100  
Dawsonville, GA 30534  
Phone (706)265-3256  
Fax # (706)265-4214

Permit Application for:  
Parades, Public Assemblies,  
Demonstrations, and Rallies in Public Places  
(Public Works – Environmental Health)

Name of Event: Grand Re-opening & COC After Hours Date(s) of Event: 8/27/2024

**DAWSONVILLE HISTORY MUSEUM (GRHOF):**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: Randy K Ewiatt Date: 8/16/24

**ENVIRONMENTAL HEALTH:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214

Permit Application for:  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies in Public Places  
 (APPROVALS)

Name of Event: Grand Re-opening & COC After Hours Date(s) of Event: 8/29/2024

Office Use for Dawsonville City Hall Only: The following departments have reviewed and approved this event as applicable:

Department	Notified Date	Name	Approved	Date
Sheriff Department				
Emergency Services				
Dawsonville Roads Dept.				
Environmental Health				
GA Dept of Transportation (For events on State roads/ROWs)				
Dawson County (For events outside city limits)				
City Manager				
Dawsonville History Museum				
City Council (for road closures)				

Approved:

\_\_\_\_\_

Planning Director or City Manager

\_\_\_\_\_

Date

**OFFICE USE:**

**DATE(S)**

\_\_\_\_\_ Permit Fee Received

\_\_\_\_\_ Event Entered on Calendar (COZI and City Shared)

\_\_\_\_\_ Insurance Certificate Received

\_\_\_\_\_ Route / Map Received

\_\_\_\_\_ City Council Meeting Date Scheduled

\_\_\_\_\_ Applicant notified to attend CC meeting

\_\_\_\_\_ Applicant notified to pick up permit

\_\_\_\_\_ OK to Close Permit - Approved by \_\_\_\_\_





DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 11

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SUBJECT: **57<sup>th</sup> ANNUAL MOUNTAIN MOONSHINE FESTIVAL: REQUEST FOR ROAD CLOSURE**

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO CONSIDER APPROVAL FOR ROAD CLOSURE OF ALLEN STREET FROM HWY 53 TO MEMORY LANE AND MAIN STREET THROUGH THE PARK FROM 10:00 PM THURSDAY, 10/24/2024 THROUGH 8:00 PM SUNDAY, 10/27/2024**

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HISTORY/ FACTS / ISSUES:

**REPRESENTATIVE FROM KARE FOR KIDS WILL BE IN ATTENDANCE TO PRESENT AND ANSWER QUESTIONS**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

**STAFF RECOMMENDS ROAD CLOSURE APPROVAL**

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REQUESTED BY: Bob Bolz, City Manager



**City of Dawsonville**  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214  
 Email: [permit.tech@dawsonville-ga.gov](mailto:permit.tech@dawsonville-ga.gov)

**Permit Application for:**  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies  
 in Public Places

Permit Fee:  Nonprofit: \$50.00  For-Profit: \$100.00  
 A completed application with Permit Fee must be received a minimum of 15 days prior to event.  
 \* Events with alcohol or food Require additional forms & time to process  
 \* ALL Road Closures must be approved by CC (3 hours or over)

- Name of Event: 57<sup>th</sup> Annual Mountain Moonshine Festival  PARADE  RALLY  OTHER Festival
- Location of Event: Main Street Park & Dawsonville City Hall  PUBLIC DEMONSTRATION
- Date(s) of Event: Oct 25, 26, 27, 2024  PUBLIC ASSEMBLY  
 Time of Event: Start: 8:00 a.m./p.m. End: 8:00 a.m./p.m.  ROAD CLOSING \_\_\_\_\_ Hrs.  
 NON-PROFIT (please provide 501 (c)(3) Information)  PROFIT
- Provide information listed below for the main contact person responsible for the organization of this event:

Name: <u>Amonda Sheffield</u>	Title: <u>Exc. Admin Asst</u>
Organization: <u>K.A.R.E. for Kids</u>	Telephone #: <u>706 214-5273</u>
Email Address: <u>KareforKidsoffice@gmail.com</u>	Cell Phone #:
Address: <u>Lele Highway 53<sup>W</sup></u> City: <u>Dawsonville</u> State: <u>Ga</u> Zip Code: <u>30534</u>	

5. Provide information listed below for any key personnel involved in coordinating this event. Also, provide information listed below on each officer of the club, organization, corporation, or partnership requesting this event. Attach a separate sheet if necessary.

Name: <u>Angela Harben</u>	Title: <u>President</u>
Organization: <u>K.A.R.E for Kids</u>	Telephone #: <u>706 214 974-5859</u>
E-Mail Address:	
Address: <u>3391 Elliott Family Pkwy</u> City: <u>Dawsonville</u> State: <u>Ga</u> Zip Code: <u>30534</u>	

Name: <u>Rhonda Evans</u>	Title: <u>Treasure</u>
Organization: <u>KARE for Kids</u>	Telephone #: <u>678 858 7103</u>
E-Mail Address	
Address: <u>118 Wehunt Rd</u> City: <u>Dawsonville</u> State: <u>Ga</u> Zip Code: <u>30534</u>	

**RECEIVED**  
 AUG 02 2024  
 BY: Seth



6. Expected number of participants: 60,000 +/-
7. Physical description of materials to be distributed: NA
8. How do participants expect to interact with public? NA
9. Route of event: (attach a detailed map of the route) Parade exits Bearden's Hwy 53 to Main St, right on Memory Ln, left on Allen St, right into Park
- 9.a. Number and type of units in parade: 2 1/4 mile, Front-back 13-20 cars
- 9.b. Size of the parade: \_\_\_\_\_
10. Will any part of this Event take place outside the City Limits of Dawsonville? NO  
 If YES, do you have a permit for the event from Dawson County? \_\_\_\_\_ Date Issued: \_\_\_\_\_ \* Attach Copy
11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? yes If YES, please explain in detail: traffic congestion & public safety
12. If road closures are needed, which roads do you anticipate closing and for how long would each be closed? Allen St 10/24 at 3pm - 10/24  
Park 10/24 at - 10/24
13. List all Prior parades or public assemblies, demonstrations, or rallies in a public place within the city limits of Dawsonville for which you obtained a permit in the last 12 months: (Include dates (month/year) – attach separate sheet, if necessary).

\*\* changed road closure to begin on Thurs., 10/24 at 10:00 pm per Amanda Sheffield

annual Mountain Moonshine Festival 10/2023 | 10/2022

Details: Please outline what your event will involve: (number of people – life safety issues – vendors – cooking – tents – rides – handicap parking – egress) attach separate sheet if necessary. Also in event outline please include setup, teardown and clean up.

350 +/- Vendors, incl food vendors Childrens play area, Music Stage, Car show with 300+ cars, Parade of race cars

**Please attach a Detailed Route, Lay Out and Site plan.**

What participation, if any, do you expect from the City of Dawsonville? \_\_\_\_\_

Assist with traffic control

What participation, if any, have you arranged from Dawson County Emergency Services? On call for any emergency situations

What participation, if any, have you arranged from the Dawson County Sheriff Department? Off duty Officer(s) patrol for security, Public safety; traffic Contr

What participation, if any, have you arranged from the Dawsonville History Museum (GRHOF)? NA

What participation, if any, have you arranged from the Environmental Health? (Any food service requires inspection from the health department.) Food inspections and locations

**Insurance Requirements:** (circle that apply)

Sec. 10-25(c) "An applicant for a permit under this ordinance shall obtain liability insurance from an insurer licensed in the State of Georgia for a special event, parade, public assembly, demonstration, rally, footrace, fun run, bicycle race or filming in a public place if one or more of the following criteria exists:"

- (1) The use, participation, exhibition, or showing of live animals;
- (2) The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
- (3) The use of a stage, platform, bleachers or grandstands that will be erected for the event;
- (4) The use of inflatable apparatus used for jumping, bouncing or similar activities;
- (5) A special event, parade, demonstration, rally, road closing, or other such activity, for which primary attendance (that is, attendance primarily for said special event, parade, demonstration, rally, road closing, or other such activity, and not attendance which is the result of another event) is reasonably expected to meet or exceed one hundred (100) persons;
- (6) The use of roller coasters, bungee jumping or similar activities;
- (7) The use of vendors or concessions; or
- (8) The use of public streets and rights of way. (Required for public street closure or making certain areas exclusively available to the applicant like Main Street Park, City Hall parking lot etc.)

Any applicant required to provide insurance in accord with this section shall provide the City of Dawsonville with a copy of the Certificate of Insurance from an insurer authorized and licensed by the State of Georgia. The City of Dawsonville shall be added as an additional named insured party for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be \$1,000,000 (one million) per incident and \$2,000,000 (two million) aggregate for the entire event. All cost for insurance and naming the City of Dawsonville as an additional named insured party shall be borne solely by the applicant. Such insurance shall protect the City of Dawsonville from any and all claims for damages to property and/ or bodily injury or death.

Is the Certificate of Liability Insurance attached?  Yes  No  Not applicable to this event

Additional information/comments about liability insurance: ~~NA~~ email will be sent

Additional information/comments about this application: NA



**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY; AND AGREEMENT FOR FINANCIAL RESPONSIBILITY. PRIOR TO SIGNING, PLEASE READ THE FOLLOWING OR HAVE IT READ TO YOU:**

**APPLICATION:**

OATH: I hereby swear and affirm that the information provided within this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

**RELEASE & WAIVER OF LIABILITY:**

The permit holder shall indemnify and hold the City of Dawsonville, Georgia harmless from any claim, demand, or cause of action that may arise from activities associated with the event, including attorney's fees. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless the City of Dawsonville, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including, but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of the City of Dawsonville.

**AGREEMENT FOR FINANCIAL RESPONSIBILITY:**

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, provide sufficient parking and storage areas for motor vehicles, provide temporary toilet facilities, and provide other similar special and extraordinary items deemed necessary for the permitted activity by the City of Dawsonville to keep the area of the event safe and sanitary. In no event shall the City of Dawsonville, Georgia requires individuals, organizations or groups of persons to provide personnel for normal governmental functions, such as traffic control, police protection, or other expenses associated with the maintenance of public order. If additional requirements are placed on applicants in accordance with this subsection, and those requirements are not met despite assurances by the applicant, then failure to comply with the aforementioned requirements shall be grounds for revocation of the issued permit and/or denial of any subsequent permit requested by the applicant. The City of Dawsonville, Georgia shall be entitled to recover from the applicant the sums expended by the City of Dawsonville, Georgia for extraordinary expenses agreed to but not provided by the applicant.

I further understand that false statements or omission within the application may result in the denial or disqualification of application.

Amanda Sheffield

Applicant's Printed Name

Sworn to and subscribed before me  
this 2nd day of August 2024

Amanda Sheffield

Applicant's Signature

[Signature]  
Notary Public, State of Georgia

My Commission Expires: 10/26/25



APPLICANT'S SIGNATURE FOR CERTIFICATION AND ACKNOWLEDGEMENT OF ROAD CLOSURE(S), TRASH CLEANUP, PARKING PROVISIONS AND PROVIDING TOILET FACILITIES. PRIOR TO SIGNING, PLEASE READ THE FOLLOWING OR HAVE IT READ TO YOU:

**ROAD CLOSURES:**

*Applicant certifies and acknowledges that any road closures scheduled as part of an event will only take place during the time designated for the road closure and that the applicant will not arrive early, fail to clean up or fail to leave promptly after the event so as to interfere with the normal flow of traffic.*

Sworn to and subscribed before me  
this 2nd day of Aug 2024  
Stacy L. Harris  
Notary Public, State of Georgia  
My Commission Expires: 10/26/2025

Amanda Sheffield  
Applicant's Printed Name  
Amanda Sheffield  
Applicant's Signature



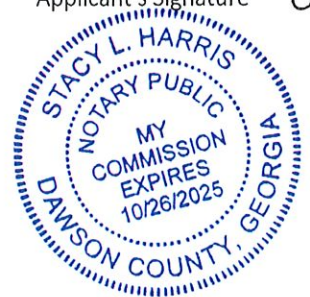
**TRASH CLEANUP, PARKING PROVISION AND TOILET FACILITIES:**

The applicant shall be responsible for trash cleanup of affected areas littered during the activity and the provision of temporary toilet facilities, as needed.

Based upon review of the application, the city may require that the applicant be responsible for trash cleanup of affected areas littered during the activity for which a permit is sought, the provision of sufficient parking and storage areas for a large influx of motor vehicles occasioned by the permitted activity, provision of temporary toilet facilities, and other similar special and extraordinary items determined to be necessary for the permitted activity based upon the application's contents. In no event shall the city require individuals, organizations or groups of persons to provide personnel for normal governmental functions, such as traffic control, police protection, or other expenses associated with the maintenance of public order. If additional requirements are placed on applicants in accordance with this subsection, and those requirements are not met despite assurances by the applicant, then failure to comply with the aforementioned requirements shall be grounds for revocation of the issued permit and/or denial of any subsequent permit requested by the applicant. The city shall be entitled to recover against the applicant the sums expended by the city for those extraordinary expenses agreed to but not provided by the applicant.

Sworn to and subscribed before me  
This 2nd day of August 2024  
Stacy L. Harris  
Notary Public, State of Georgia  
My Commission Expires 10/26/2025

Amanda Sheffield  
Applicant's Printed Name  
Amanda Sheffield  
Applicant's Signature







City of Dawsonville  
415 Hwy 53 E, Suite 100  
Dawsonville, GA 30534  
Phone (706)265-3256  
Fax # (706)265-4214

Permit Application for:  
Parades, Public Assemblies,  
Demonstrations, and Rallies in Public Places  
(Dawson County Emergency Services)

Emergency Services: Please complete this sheet and return it to the City of Dawsonville.

Name of Event: 57th Annual Mtn Moonshine Festival Date(s) of Event: 10/25, 26, 27/2022

Any anticipated problems with proposed route? \_\_\_\_\_

\_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_

\_\_\_\_\_

How many personnel will be required for this event? \_\_\_\_\_

\_\_\_\_\_

Estimated cost for personnel: \_\_\_\_\_

Number and type of vehicles required: \_\_\_\_\_

\_\_\_\_\_

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

\_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

Additional comments/concerns: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMERGENCY SERVICES**

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_





**City of Dawsonville**  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214

**Permit Application for:**  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies in Public Places  
 (Dawson County Sheriff Department)

**Sheriff Department: Please complete this sheet and return it to the City of Dawsonville.**

Name of Event: 57<sup>th</sup> Annual Mountain Moonshine Festival Date(s) of Event: 10/24, 25, 26/24

Any anticipated problems with proposed route? NO

Any anticipated problems with the designated location for participants to assemble? NO

How many officers will be required for this event? \_\_\_\_\_

Estimated cost for officers: \_\_\_\_\_

Number of vehicles required: \_\_\_\_\_

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

Additional comments/concerns/recommendations: \_\_\_\_\_

**SHERIFF DEPARTMENT: (ALSO PROVIDE A WRITTEN STATEMENT FOR EVENTS ON DOT ROADS/ROW'S)**

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
415 Hwy 53 E, Suite 100  
Dawsonville, GA 30534  
Phone (706)265-3256  
Fax # (706)265-4214

Permit Application for:  
Parades, Public Assemblies,  
Demonstrations, and Rallies in Public Places  
(Public Works – Environmental Health)

Name of Event: 57th Annual Mountain Moonshine Festival Date(s) of Event: 10/24, 25, 26/24

**PUBLIC WORKS:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY MANGER:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
415 Hwy 53 E, Suite 100  
Dawsonville, GA 30534  
Phone (706)265-3256  
Fax # (706)265-4214

Permit Application for:  
Parades, Public Assemblies,  
Demonstrations, and Rallies in Public Places  
(Public Works – Environmental Health)

Name of Event: 57th Annual Mountain Moonshine Festival Date(s) of Event: 10/24, 25, 26/26

**DAWSONVILLE HISTORY MUSEUM (GRHOF):**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_

**ENVIRONMENTAL HEALTH:**

Additional comments/concerns/recommendations: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO

By: \_\_\_\_\_ Date: \_\_\_\_\_



City of Dawsonville  
 415 Hwy 53 E, Suite 100  
 Dawsonville, GA 30534  
 Phone (706)265-3256  
 Fax # (706)265-4214

Permit Application for:  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies in Public Places  
 (APPROVALS)

Name of Event: 57th Annual Mountain Moonshine Festival Date(s) of Event: 10/24, 25, 26/24

**Office Use for Dawsonville City Hall Only:** The following departments have reviewed and approved this event as applicable:

Department	Notified Date	Name	Approved	Date
Sheriff Department				
Emergency Services				
Dawsonville Roads Dept.				
Environmental Health				
GA Dept of Transportation (For events on State roads/ROWS)				
Dawson County (For events outside city limits)				
City Manager				
Dawsonville History Museum				
<b>City Council</b> (for road closures)				

Approved:

\_\_\_\_\_

Planning Director or City Manager

\_\_\_\_\_

Date

**OFFICE USE:**

**DATE(S)**

Permit Fee Received

\_\_\_\_\_ Event Entered on Calendar (COZI and City Shared)

\_\_\_\_\_ Insurance Certificate Received

\_\_\_\_\_ Route / Map Received

\_\_\_\_\_ City Council Meeting Date Scheduled

\_\_\_\_\_ Applicant notified to attend CC meeting

\_\_\_\_\_ Applicant notified to pick up permit

\_\_\_\_\_ OK to Close Permit - Approved by \_\_\_\_\_



**DAWSON COUNTY SHERIFF'S OFFICE**  
**SHERIFF JEFF JOHNSON**  
19 Tucker Avenue  
Dawsonville, Georgia 30534  
Office (706) 344-3535 ~ Fax (706) 344-3537



**MEMORANDUM**

**TO:** City of Dawsonville/GA DOT  
**FROM:** Chief Deputy Greg Rowan  
**DATE:** August 07, 2024  
**SUBJECT:** Mountain Moonshine Festival 2024

This is to confirm that the Dawson County Sheriff's Office will have uniformed officers at state route intersections to assist with traffic during the Mountain Moonshine Festival to be held on October 25-27, 2024 as needed. Uniformed officers will monitor traffic issues on state highways and intersections addressing any issues that should arise.



KAREF-1

OP ID: MM

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Dawson Agency Inc. P. O. Box 126 Dawsonville, GA 30534 KENDY P BENNETT	706-216-3296		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 706-216-3296 FAX (A/C, No): 706-216-8546 E-MAIL ADDRESS:
			<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : XS Brokers INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
<b>INSURED</b> KARE FOR KIDS, INC Rhonda Goodwin P.O. Box 211 Dawsonville, GA 30534			<b>NAIC #</b>

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			807BG10500	10/25/2024	10/27/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ EXC PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ EXC \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Dawsonville 415 Hwy 53 E. Ste. 100 Dawsonville,, GA 30534	<b>CITYDAW</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE KENDY P BENNETT
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DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 12

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SUBJECT: **POLICY FOR NALOXONE TRAINING, EDUCATION AND USE**

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO REQUEST APPROVAL FOR THE POLICY CONCERNING NALOXONE TRAINING,  
EDUCATION AND USE PENDING CITY ATTORNEY REVIEW AND APPROVAL**

**POLICY WILL BE ADDED TO THE EMPLOYEE PERSONNEL POLICY ONCE APPROVED**

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HISTORY/ FACTS / ISSUES:

- **Senate Bill 395 passed by the Georgia General Assembly and signed into law on April 23, 2024, requiring certain government buildings, courthouses, and schools to provide opioid antagonists like NARCAN/naloxone for opioid overdoses. Effective July 1, 2024, cities with defibrillators in City Hall or official government buildings must maintain three doses of opioid antagonists for use during government events.**
- **Policy developed with the assistance of the Dawson County Sheriff's Department and the Department of Public Health's Regional EMS Director, Lanier Swafford.**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

**STAFF RECOMMENDS APPROVAL PENDING CITY ATTORNEY REVIEW AND APPROVAL**

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REQUESTED BY: Bob Bolz, City Manager



415 Highway 53 E. Suite 100  
Dawsonville, Georgia 30534



(706) 265-3256  
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www.dawsonville-ga.gov

## CITY OF DAWSONVILLE

### POLICY FOR NALOXONE TRAINING, EDUCATION, AND USE

#### Scope

Senate Bill 395 passed by the Georgia General Assembly and signed into law on April 23, 2024, requiring certain government buildings, courthouses, and schools to provide opioid antagonists like NARCAN/naloxone for opioid overdoses. Effective July 1, 2024, cities with defibrillators in City Hall or official government buildings must maintain three doses of opioid antagonists for use during government events.

#### Government Entities

Requires that all qualified government buildings and courthouses, as defined in the Code,

- Maintain a supply of at least three-unit doses of opioid antagonists and (2) Ensure that such supply of opioid antagonists is available and accessible during regular business hours and outside of regular business hours for all government entity events.
- A government entity may make opioid antagonists accessible during government entity events that occur on property that is not publicly owned.
- Every government entity that is based in or operates out of a qualified government building shall establish and implement an internal training and implementation policy for opioid antagonist administration that is based on the model training and implementation policy developed by the Department of Public Health ("DPH").
- Allows immunity from civil liability to all employees, officers, agents, and contractors of government entities, and all other individuals who receive training pursuant to subsection (f) of the Code section shall be immune from civil liability or professional discipline for any good faith act or omission to act related to the emergency administration of an opioid antagonist, although good faith will not include willful misconduct, gross negligence, or recklessness. 2 We protect lives.
- A government entity shall not be subject to civil liability for damages for any failure to provide an automated external defibrillator or opioid antagonist pursuant to this Code section.

Under SB 395, DPH will consult with the Department of Behavioral Health and Developmental Disabilities and may consult with any other medical, clinical, or peer support professionals or organizations it deems appropriate to identify and develop educational resources and guidelines on opioid-related overdoses. DPH must also develop a model training and implementation policy for opioid

antagonist administration. All educational resources and guidelines, as well as the model training and implementation policy, must be prominently maintained on DPH's website.

### **Purpose**

The City of Dawsonville recognizes prescription drug use and subsequent rise in heroin use has resulted in an increase in opioid overdose. To establish guidelines and procedures regarding the utilization and pre-hospital administration of nasal Naloxone or NARCAN or other opioid antagonists by the City of Dawsonville to reduce the number of injuries and fatalities which occur because of opioid overdose

### **Policy**

The City of Dawsonville will train staff to prepare for and provide opioid antagonists for opioid overdose emergencies. It is the policy for trained staff to administer, in accordance with state law, to persons believed to be suffering from opioid overdose at the earliest possible time

### **Definitions**

'**Government entity**' means any state board, commission, agency, department, or governing authority of any county, municipality, or consolidated government, but such term shall not include local school systems, public schools, charter schools, or university buildings.

'**Qualified government building**' means a building in which a government entity is housed or meets in its official capacity, including the portion occupied by a government entity of any building that is not publicly owned, provided that such building contains an automated external defibrillator.

**Naloxone** is an opioid receptor blocker which when administered quickly should result in temporarily reversing the overdose. It has been widely used by medical emergency responders across the nation with great success and is being deployed by many law enforcement agencies whose personnel arrive on the scene first. The immediate effect of reversing the effects of the opioid may allow time for more advanced medical treatment. Naloxone is specifically used to counteract life threatening depression of the central nervous system and respiratory system. NARCAN is a brand name for intranasal Naloxone.

**NARCAN** means naloxone.

**Opioids** are a class of drugs that interact with opioid receptors on nerve cells in the body and brain. Opioids include the entire family of opiates including natural, synthetic, and semi-synthetic forms. Opioids include drugs such as heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription such as oxycodone, hydrocodone, and morphine.

**Opioid Overdose** is an acute condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of an opioid or another substance with which an opioid was combined, or that a layperson would reasonably believe to be an opioid-related drug overdose that requires medical assistance.

### **Required Training and Implementation Policy Elements for Government Entities**

To ensure Government entities comply with SB 395, the following are elements that must be included in any training and implementation policies developed by government entities.

1. Provide details about how an individual can access opioid antagonist administration training.  
The government entity will clearly outline the method and types of training that will be offered to personnel on how to administer an opioid antagonist. DPH has developed a general

community training for administering naloxone. This training covers the following topics developed by a DPH Pharmacist:

- Opioids and their Effects
- Routes of Exposure
- Recognizing Signs of an Overdose
- Naloxone Administration
- After administering Naloxone
- Naloxone guidance

New employees will receive training as part of their onboarding process. Annual refresher training for all personnel is recommended.

This training video can be used by government entities to provide online training to their staff. In addition, onsite training can be coordinated with local public health districts' Opioid and Substance Misuse offices. The training video can be found at the following link:  
<https://dph.georgia.gov/naloxon>

Additional training resources can be found at the Department of Behavioral Health and Developmental Disabilities: <https://opioidresponse.info/>

Centers for Disease Control and Prevention training resources can be found at <https://www.cdc.gov/overdose-prevention/hcp/toolkits/naloxone.html>

2. Specify the location or locations of the government entity's supply of opioid antagonists. Time is of the essence when determining whether to administer an opioid antagonist. The training and implementation policy must clearly state where opioid antagonists are located within a government building. Opioid antagonists should be stored in locations that are secure but convenient for city government personnel to access. Examples of these locations could be within defibrillator wall storage cases, at the lobby front desk, or centralized storage rooms on each floor or wing. The most important thing is that all staff and personnel are trained on where opioid antagonists are stored and how to administer the opioid antagonist when needed. Moreover, designated storage areas should be indicated with easy-to-read signage.

Government entities should establish a process for sourcing and purchasing naloxone. They should also ensure employees are aware to store naloxone in a climatecontrolled area at a safe storage temperature as provided on the packaging. Additionally, similar to prescribed medication, each dose of naloxone includes an expiration to be referenced before administration.

3. All internal training and implementation policies must contain an affirmative statement that clearly states the following: "Any trained individual may administer an opioid antagonist to any person whom the trained individual believes in good faith to be experiencing an opioid-related overdose."
4. All internal training and implementation policies must contain the following statement:" Georgia law provides that any trained individual shall be immune from civil liability or professional discipline for any good faith act or omission to act in the emergency administration of an opioid antagonist to a person believed to be having an opioidrelated overdose."

For additional resources related to the administration of opioid antagonists and opioid data,

please visit the DPH Opioid and Substance Misuse website at <https://dph.georgia.gov/stopopioidaddiction>. In addition, the Georgia Department of Behavioral Health and Developmental Disabilities provides resources for addiction support at <https://dbhdd.georgia.gov/be-dbhdd/opioid-crisis>

### **General Procedures**

1. The City of Dawsonville shall deploy Naloxone within each AED wall mounted storage container on each floor.
2. The City Manager shall appoint a Naloxone Coordinator to oversee the naloxone administration program, usually the Human Resources Coordinator. Their duties shall include ensuring all Naloxone product is current and unexpired, ensure proper deployment of Naloxone throughout the facility, ensure staff are appropriately trained in the storage and use of Naloxone, and replace Naloxone kits that are damaged, unusable, expired or used

### **Procedures For Use**

1. **Recognize the signs of opioid overdose**
  - Pale sweaty/clammy skin
  - Respiratory depression, not breathing or decreased respiratory rate (very slow/shallow breathing)
  - Decreased level of consciousness, unconsciousness, unresponsive to external stimuli (calling their name, shaking them, performing a sternal rub)
  - Pinpoint pupils
  - Slowed heartbeat/pulse rate
  - Cyanotic skin coloration (blue lips, fingertips)
  - Opioid overdose can mimic strokes, hypoglycemia (low blood sugar), infection reaction
2. **Response to Opioid Overdose**
  - Immediately call for emergency help – call 911
  - Check the victim’s breathing. If needed, deliver first aid per your level of training.
  - Administer Naloxone via intranasal delivery per the manufacturer’s instruction and your training
  - Side effects of full reversal can include agitation, confusion, hostility, vomiting, profuse sweating, and rarely cardiac arrest.
  - Once the victim resumes breathing normally, place them in the recovery position (lying on their side)
  - Stay with the victim until emergency medical help arrives to assume care.
3. **The primary goal for administration is to increase respiratory rate and further reduce or prevent damage caused by the lack of oxygen. There is no risk to the patient if Naloxone/NARCAN is given in the absence of opioid overdose.**



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 13

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SUBJECT: **PATIO RENOVATION DESIGNS FOR CITY HALL COMPLEX**

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # \_\_\_\_\_

Funds Available from: \_\_\_\_\_ Annual Budget \_\_\_\_\_ Capital Budget Other \_\_\_\_\_

Budget Amendment Request from Reserve: \_\_\_\_\_ Enterprise Fund \_\_\_\_\_ General Fund

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PURPOSE FOR REQUEST:

**TO DISCUSS AND CONSIDER PATIO RENOVATION DESIGN OPTIONS FOR CITY HALL COMPLEX**

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HISTORY/ FACTS / ISSUES:

**TWO OPTIONS PROVIDED**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

**STAFF RECOMMENDS OPTION #2**

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REQUESTED BY: Trampas Hansard, Public Works Director

# OPTION 1























# OPTION 2



























DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 14

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SUBJECT: STAFF REPORT: CITY MANAGER

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**TO PROVIDE CITY UPDATES**

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HISTORY/ FACTS / ISSUES:

**SEE ATTACHED OUTLINE**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Bob Bolz, City Manager

## CITY MANAGER REPORT

PREPARED August 13 FOR August 19, 2024, AGENDA

**Storm Recap:** Storms, which may have included a tornado, hit our community hard on July 30<sup>th</sup>. An updated summary follows:

- Tornado sirens were sounded county wide just before 7 PM for a severe thunderstorm warning, straight line winds, and potential tornadoes. County-wide SWIFT pages were sent out as well.
- More wind than rain at city hall we received less than ½ inch. Numerous lightning strikes city-wide and across the county.
- Trees down and debris in roads county-wide. DCSO issued a travel advisory asking everyone to stay home.
- Trees down and debris in roads throughout the city but roads all clear except a portion of Perimeter Road and Hwy 136 E by 9 PM. Large tree down at barn/Flat Creek Road area, trees leaning on Angela Lane, tree down at Hwy 9 N rental property, a tree down on Hwy 9 N, and other similar issues.
- Jason & Justin Power's parents' house on Hwy 136 garage caught fire from a lightning strike caused by a possible tornado. It burned to the ground. The home was not damaged and there were no injuries.
- A woods fire along Pamela Road occurred when winds blew trees across the powerline causing the pole to break and the energized lines to start a wildfire. The wildfire was extinguished. The power at this location was restored just under 24 hours later.
- Widespread power outages, many for extended periods of time.
- City personnel worked throughout the storm servicing power needs at water/sewer operations and clearing roads. Kudos to Utility and Public Works crews

**Serious Car Accident – Shoal Creek Road:** Recently while the Utility Department and Townley Construction were repairing an 8" main waterline in that area, a van traveling from Shoal Creek Supply toward town slammed into the rear of a truck that was parked where flaggers were stopping cars. The truck was the second car in the line, and it was propelled into the first stopped car. Certified flaggers were in place at both ends as was GDOT and City construction signage. GSP charged the driver of the van who was airlifted to the emergency room and had leg surgery later in the week. Another driver was also transported to the hospital. One of our staff members flagging was lucky as he was able to avoid being struck by the two cars that were rear ended by the van.

**Food Truck Friday Night:** August 2<sup>nd</sup> Food Truck Friday Night was a great success. Food trucks included Brookton Catfish School, Chuy's Tacos, Egg Roll Boyz, Sweet Cheeks BBQ, Old Dad's Wings, IGY6 Coffee, Cassie's Cakes, and Eskimo Kisses Ice Cream. Jon Won provided live music. We offered a toddler's bouncy house and an inflatable obstacle course. In conjunction with this event, we hosted a Public Safety Night with touch a truck and tool opportunities, health checks by the Dawson County Fire/EMS, a vehicle extrication demonstration by Dawson County Fire and a demonstration by the Dawson County Sheriff's Office SWAT team along with a helicopter from GA DNR. Our next event is September 6<sup>th</sup>.

**Farmer's Market:** July 24, the market began opening from 3-6 PM on Wednesday as well as their regular Saturday mornings.

**Work Study Intern:** Staff met with a potential work study intern from the high school that is interested in government. She would work a few hours each day and spend time in each department getting a solid introduction into municipal government.

**Rental Space - Distillery:** All the staff punch list work is complete, and Granddaddy Mimms was billed for rent in August. GDM continues their efforts installing beverage equipment, security cameras, the still, and working on the

bar. It is anticipated they will open later in August.

**Rental Space – Restaurant:** The last vegetable sink is scheduled for installation. The delivery and installation of kitchen equipment is complete. The hood suppression system was approved by the Fire Marshal and Johnson Controls completed work next week connecting the system to our fire alarm system followed by a pressure test. The hood system passed the Fire Marshal inspection and testing with flying colors. We have one more test scheduled for Monday and our work will be complete. Station House has completed installation of the lights, a POS system, camera system, various vendor services (laundry, food service, etc.) their booths/tables/chairs are installed (and look great), wall hangings and decorations were installed this week. They have interviewed staff and been training them at their Cumming location. They will have a soft opening within the next week or so followed by a ribbon cutting on **Friday, August 23<sup>rd</sup> at 2 PM**. They will be open Monday-Saturday from 7 AM to 2 PM and three to four nights a week, they will offer dinner.

**Patio:** The patio renovation will begin just after the Moonshine Festival.

**Georgia Racing Hall OF Fame:**

- The 50's garage exhibit is complete.
- The donated Pella doors installation is complete and work on the rear patio deck and pergola is complete.
- The Fire Marshal has approved engineered drawings for the simulators, and Atlanta Home Theater has almost completed installation pending Fire Marshal inspection.
- Upgrades are complete for the AV system.
- The annual HOF Induction ceremony was a great success on Saturday, August 3<sup>rd</sup>.
- The GRHOF has a grand reopening and Chamber of Commerce After Hours scheduled for August 27<sup>th</sup>.

**Moonshine Festival:** Staff met with Kre for Kids and the Dawson County Sheriff's Office regarding the 57<sup>th</sup> Annual Mountain Moonshine Festival scheduled for October 25-27.

**Impact Fees:** The City Council approved the revised CIE, and it has been submitted to DCA for their approval. Once they review/approve, it will come back to the City Council for a resolution to accept.

**Streetlight Conversion:** GA Power will be converting all the streetlights the city is responsible for to LED, which should save power usage and be cost effective over the long haul.

**Branding Development Committee:** The Branding Development Committee's final meeting will be August 15<sup>th</sup>.

**DCA Historic Resource Survey for CLG \$6,000.00 Grant:** With the City Council awarding the contract work is underway and over 85% complete all grant reports filed, and the final research is being completed for this project. The final study will include consideration of the National Register of Historic Districts nomination for downtown, which would provide monetizable tax credit to incentivize revitalization.

**Dawson County Health Department:** Discussions continue.

**Utility Rate Study:** With approval by the City Council, a letter has been drafted to water/sewer customers explaining the rate increases. It will be sent to the City Council for prior review.

**FY2025 Budget Development:** The FY2024 budget has been closed out and the FY2025 budget opened. The

auditors will be visiting later this month to start their review process.

**LGRMS Safety Grant:** For the tenth year in a row, we received the fully allowable safety grant from LGRMS. This year's amount was \$6,300.00. Funds will be used to reimburse our purchase of some high visibility T-shirts making employee safer working in and around traffic, Bluetooth jobsite ear buds, mesh safety vests, a back-up camera for the skid steer, plug in flasher lights to make vehicles more visible, and a wet umbrella stand for City Hall lobby to lessen risk of slip, trips and falls. There will be a 'big' check event scheduled soon.

**Governor's Office of Planning & Budget Grant for Water System Infrastructure due to Population Increase:** No news on the grant we applied for offered by the Governor's Office of OPB that can be awarded to municipalities experiencing significant population increases. The grant request totaled \$1,154,720.00 and would be used to cover the cost of drilling and setting up operation of the new well. The grant requires a 75-25 match; so, our portion would be \$285,000.00. We have already budgeted in our Enterprise Fund for the total amount. If awarded, this could represent a savings of at least \$896,220.00. The plans and design for the well are complete.

**Water System Capacity Increase:** EPD visited our proposed spring site on July 16<sup>th</sup>. and we are awaiting approval of testing for the potential water source that will be done by GRWA.

**Lead & Copper Pipe Grant:** Staff have completed identification of all lead and copper pipes and the only pending with this project is the lengthy data entry, which is underway. All water service providers nationwide must complete this process by the end of October 2024.

**Wastewater Treatment Plant:** EPD is reviewing the NPDS permitting, and we anticipate approval of that and then the design should be approved. USDA is evaluating the project, and they have moved it to the next phase of review with the national office requesting a rewrite of the underwriting. Heavy sludge levels at the current WWTP due primarily to high strength poultry waste, our existing pond will need to be dredged soon, estimated cost just under \$1 million.

**Current Wastewater Treatment Plant:** Due to heavy sludge levels primarily from poultry waste, four aerators were replaced in the sewage pond this month. We ordered a fifth as a back-up. These are critical to the sewage treatment process. Our existing pond will need to be dredged soon, with an estimated cost of just under \$1 million. Additionally, the sampler was replaced on our test site.

**Generator Grants – GEMA:** Staff have worked hard to prepare grant request packages that have been submitted to GEMA for several generators that would be permanently installed at several of our water wells, and the sewage lift stations. We received word that they are in the final review stages, and we are still in consideration. We will keep our fingers crossed and keep you informed as we move along.

#### **Roads & Streets:**

- **Improvements to Downtown Roundabout:** The project has been bid out and we await the award of the contract.
- **Shoal Creek Bridge Construction & Paving Project:** This project is underway.
- **Burt Creek Road:** The county started this process the second week in August.

**Dawson County Hazard Mitigation Task Force:** Last updated in 2018 with city participation, both the City Manager and the Public Works Director participated this week in a virtual working group revising the plan for 2023. The plan

has been submitted to GEMA and FEMA. Once that step is completed, it will be returned to the City Council for adoption consideration.

**Special Events:** Our tentative 2024 Food Truck Night dates are September 6, October 4, and November 23<sup>rd</sup>, which will also be our tree lighting event.

**Flock Public Safety Cameras:** Staff are working with Flock cameras and the DCSO regarding installation of cameras at locations in the city. The Sheriff's Office is placing some throughout the county and the school system is looking at cameras at each school's entrance/exit.

### **Main Street Park:**

- **Playground & Shade:** Staff continue researching shade for various locations in the park, including the playground, skate park, pickleball courts, and the dog park. We received \$10,000.00 from the Dawsonville Civitan Club which will be used for this project over the inclusive playground area. Impact Fees could be used to supplement this grant. Our goal is to get 75-90% of the equipment under some form of shade. Staff met with an expert on July 8<sup>th</sup>, and we received his recommendations and are evaluating these projects which are anticipated to cost more than \$100,000.00.
- **Picnic Shelters #1 and #3:** Electrical power has been installed at both shelters. Reservations continue to be very popular.
- **Disc Golf:** We have laid out the course extension, and once finalized and agreed upon by the school system, clearing the course will begin with installation of the baskets to follow soon after
- **Basketball Court & Pickleball Courts:** Both the pickleball and basketball courts have been receiving considerable use despite hot weather. Most mornings and evenings all the courts are full and there are usually people waiting their turn to play. We have been approached by an instructor who wants to offer lessons at our courts.
- **Skate Park Expansion:** New equipment has been installed as has relocation of old elements to the new pad. Skate Park users are enjoying the larger, more challenging course. The old pad will be converted to a rest room and shelter once adequate funding is available. Planning is underway for a water fountain, benches, and a small shelter for shade at the new location. Landscape work by the Women's Club is underway.
- **Water Fountains:** We continue evaluating additional locations for water fountains within the park, each costing about \$7,000.
- **Stage:** Staff are researching options for this project.
- **Dog Park:** Research into turf improvement, shade, and water fountain is underway. We have a donor who we are meeting with interested in possibly donating shade for this area. A gentleman recently donated \$1,000.00 for the addition of trees in this area.
- **Splash Pad:** Research into the possibility of adding this amenity is underway. The current cost estimate is over \$350,000.00. Impact Fees could help fund this project.
- **Power for Amphitheater & Christmas Tree Walk:** We are working with GA Power for additional power for the future amphitheater. Impact Fees could provide a great source of revenue for this project.
- **Cannery & Multi-use Facility:** Staff have been meeting with several interested individuals, groups, and agencies all interested in replacing the cannery that was once in our community. We are working to build a coalition of committed people and agencies that can join to design a facility and find grant funding for land acquisition, construction, and operation. Early vision sees the facility not only being a cannery, but a dual kitchen that includes incubator space, refrigerated cold/frozen storage, classroom, emergency shelter for warming needs and other weather events, etc.



## **Downtown Development & Marketing:**

- **GMRC's Executive Director Heather Feldman Visit:** As we begin seeking grants and utilizing the GMRC staff for grant writing assistance, Feldman wanted to visit so she better understands how much we've got underway.
- **Strategic Plan:** Plan is finalized and needs to be promoted. Branding and social media development will help this effort. All ARC Grant reports are filed, and reimbursement funds should process soon. Seeking potential investors and partners. Seeking assistance with a hotel study from the GA Rural Center. downtown\_dawsonville Instagram established and posts being made to promote downtown
- **Economic Development:** Researched DCA Rural Zone incentive program to encourage investment, and job creation downtown, primarily in the historic district. A strategic plan and application are in process for the DCA Rural Zone incentive program to encourage investment, investment, and job creation downtown, primarily in the historic district. Spoke with Mike Torino of the Amici restaurant group. He is willing to visit soon and consider a Dawsonville location. Ervin Piotrowski Purchased the building at 10 Ted Chester (formerly Ruby's Recipes) and has a long-term lease on the parcel; plans to renovate it for a future restaurant. Connected Ervin with GMRC and consultants to pursue the EPA Brownfield site grant program for determination and potentially assistance with clean-up/redevelopment. Misty Moore signed a lease with CAPE for a suite in the Food Lion shopping center for the "Purple Corn Boutique" and renovation is underway. Misty plans to pursue the DDA grant. Chris Sheets continues to work with Tim Costley toward opening at 61 Bill Elliott St. South. Megan Kimsey of Granddaddy Mimms has submitted a DDA grant request. Formerly Big D's location has been leased for another potential restaurant, TBD.
- **Grants:** The Georgia Rural Center, with the City Council's July 15<sup>th</sup> approval, is funding a hotel feasibility study for the city for \$17,000.00 with no match, free money. The study among other things will evaluate our need for a hotel, if needed what type, and many other economic factors. We are seeking approval for grants from:
  - Reconnecting Communities Planning Grant – we met with GDOT this week about this grant opportunity.
  - Land and Water Conservation Fund
  - Transportation Alternative Program
  - Georgia Council for the Arts Mural
  - National Endowments for the Arts
  - T-Mobile Hometown Grant
- **Placemaking Mural Project & Oral History:** Two concepts proposal have been developed from two mural artists with proposals, seeking a third. Collaboration is underway for the oral history portion of the project being sponsored by UGA. Equipment provided by UGA is in Dawsonville possession and Renee Rogers has agrees to perform interviews and has been trained by UGA oral historian. Scheduling for the first 5 interviews is in process. Oral histories in collaboration with UGA, beginning scheduling for July.
- **PIN Program Projects:** Our PIN interns completed their summer internships.
- **Branding Process:** Collaborating with branding process and developing a marketing and social media plan for downtown.

**Commissions Update:** "Big Check" ceremonies are being scheduled for DDA grant awards to Peachy Paws Petspa and IGY6 Coffee. The Planning Commission was cancelled in August due to no agenda items. We still have vacancies on the Planning Commission and the Historic Preservation Commission.

**Personnel:** Staff took some well-deserved vacations and others attended training this month. We continue to recruit for Assistant City Manager. As required by law, staff began training in the use of naloxone/NARCAN, and a policy is being developed for review.

**Leak Adjustments:** We adjusted three accounts this month, \$392.89 for water and \$949.93 for sewer totaling \$1, 342.82.



DAWSONVILLE CITY COUNCIL  
EXECUTIVE SUMMARY FOR  
AGENDA ITEM # 15

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SUBJECT: STAFF REPORT: FINANCE DIRECTOR

CITY COUNCIL MEETING DATE: 08/19/2024

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BUDGET INFORMATION: GL ACCOUNT # NA

Funds Available from:      Annual Budget      Capital Budget Other     

Budget Amendment Request from Reserve:      Enterprise Fund      General Fund

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PURPOSE FOR REQUEST:

**TO PRESENT FUND BALANCE AND ACTIVITY THROUGH JULY 31, 2024**

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HISTORY/ FACTS / ISSUES:

**SEE ATTACHED FINANCIAL REPORTS**

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OPTIONS:

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RECOMMENDED SAMPLE MOTION:

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REQUESTED BY: Robin Gazaway, Finance Director

CITY OF DAWSONVILLE, GEORGIA  
GENERAL FUND  
July 1, 2024 - July 31, 2024

9%

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
<b>REVENUES</b>			
Taxes	\$ 2,546,100	\$ 192,946	7.58%
Licenses and permits	93,100	7,541	8.10%
Intergovernmental revenues	56,000	-	0.00%
Fees	331,700	15,783	4.76%
Other	<u>185,400</u>	<u>17,431</u>	<u>9.40%</u>
 Total revenues	 <u>3,212,300</u>	 <u>233,701</u>	 <u>7.28%</u>
<b>EXPENDITURES</b>			
Department:			
Council	166,200	11,906	7.16%
Mayor	65,700	4,048	6.16%
Elections	20,000	-	0.00%
Administration	1,170,762	57,044	4.87%
City Hall building	189,500	2,731	1.44%
Animal control	2,040	-	0.00%
Roads	725,800	51,147	7.05%
Parks	114,200	598	0.52%
Planning and zoning	569,000	24,019	4.22%
Economic development	<u>189,098</u>	<u>10,701</u>	<u>5.66%</u>
 Total expenditures	 <u>3,212,300</u>	 <u>162,194</u>	 <u>5.05%</u>
 TOTAL REVENUES OVER EXPENDITURES		 71,507	
 Transfer in From Reserves		 <u>(71,507)</u>	
 NET CHANGE IN FUND BALANCE		 <u><u>-</u></u>	



CITY OF DAWSONVILLE, GEORGIA  
WATER, SEWER, AND GARBAGE FUND  
July 1, 2024 - July 31, 2024

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
<b>REVENUES</b>			
Water fees	\$ 950,000	\$ 94,167	9.91%
Sewer fees	1,050,000	110,087	10.48%
Garbage fees	301,200	30,149	10.01%
Miscellaneous	<u>269,600</u>	<u>4,345</u>	<u>1.61%</u>
Total revenues	<u>2,570,800</u>	<u>238,748</u>	<u>9.29%</u>
<b>EXPENDITURES</b>			
Depreciation	633,000	55,627	8.79%
Garbage service	301,200	-	0.00%
Group insurance	200,600	8,815	4.39%
Insurance	600	-	0.00%
Interest	77,000	5,334	6.93%
Payroll taxes	28,000	2,896	10.34%
Professional	203,000	-	0.00%
Miscellaneous	163,200	7,818	4.79%
Repairs/supplies	286,000	18,352	6.42%
Retirement	30,000	2,572	8.57%
Salaries	332,000	38,262	11.52%
Technical services	104,000	908	0.87%
Utilities	<u>212,200</u>	<u>824</u>	<u>0.39%</u>
Total expenditures	<u>2,570,800</u>	<u>141,408</u>	<u>5.50%</u>
<b>INCOME (LOSS)</b>		<u><u>97,340</u></u>	

CITY OF DAWSONVILLE, GEORGIA  
 SPLOST VI  
 July 1, 2024 - July 31, 2024

**SPLOST VI**

	Budget	Actual	Percentage
<b>REVENUES</b>			
Taxes	-	-	#DIV/0!
Interest	1,400	107	7.64%
Other	7,600	-	0.00%
Total revenues	9,000	107	1.19%
<b>EXPENDITURES (Capital Outlays)</b>			
City hall acquisition	-	25	#DIV/0!
Roads and sidewalks	-	-	#DIV/0!
Public works equipment - roads	-	-	0.00%
Sewer projects	-	-	0.00%
Public works equipment - sewer	-	-	0.00%
Water projects	-	-	0.00%
Public works equipment - water	-	-	0.00%
Farmers market	9,000	750	8.33%
Parks and recreation	-	-	0.00%
Total expenditures	9,000	775	8.61%
<b>TOTAL REVENUES OVER EXPENDITURES</b>		(668)	
Transfer in From Reserves		668	
<b>NET CHANGE IN FUND BALANCE</b>		-	

## CITY OF DAWSONVILLE, GEORGIA

## SPLOST VII

July 1, 2024 - July 31, 2024

**SPLOST VII**

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
<b>REVENUES</b>			
Taxes	1,300,000	105,400	8.11%
Interest	70,000	7,698	11.00%
Other	<u>1,535,000</u>	<u>-</u>	<u>0.00%</u>
 Total revenues	 <u>2,905,000</u>	 <u>113,098</u>	 <u>3.89%</u>
<b>EXPENDITURES (Capital Outlays)</b>			
City hall acquisition	1,000,000	13,138	1.31%
Roads and sidewalks	1,000,000	-	0.00%
Public works equipment - roads	25,000	-	0.00%
Land Acq. / Downtown	-	-	0.00%
Public works equipment - sewer	-	-	0.00%
Water projects/Sewer Projects	780,000	-	0.00%
Public works equipment - water	-	-	0.00%
Farmers market	-	-	#DIV/0!
Parks and recreation	<u>100,000</u>	<u>-</u>	<u>0.00%</u>
 Total expenditures	 <u>2,905,000</u>	 <u>13,138</u>	 <u>0.45%</u>
 TOTAL REVENUES OVER EXPENDITURES		 99,960	
 Transfer in From Reserves		 <u>(99,960)</u>	
 NET CHANGE IN FUND BALANCE		 <u><u>-</u></u>	